

**MUNICIPAL TREE COMMISSION MEETING**  
**October 21, 2014**  
**Department of Public Infrastructure Conference Room**

**MINUTES**

Commissioners Present: Chairman Mike Penckofer, Glenn Pfeffer, Rick Schwarz, Ald. Chris Able, Todd Holschbach

Staff Present: Chad Scheinoha, Al Rehme, Dan Koski

**Call Meeting to Order**

The meeting was called to order at 5:00 p.m. by M. Penckofer.

**Approval of the Minutes**

A motion was made and carried to approve the minutes from the August 12, 2014 meeting.

**Report on Tree Maintenance Since Last Meeting**

C. Scheinoha and A. Rehme gave a report on tree maintenance since the last meeting. A motion was made and approved unanimously to request of the Finance Committee that revenue generated from the sale of firewood be placed into a discrete fund to be used for forestry related issues and activities. D. Koski will have a memo drafted for Chairman M. Penckofer to sign.

**Urban forestry grant opportunities**

C. Scheinoha and A. Rehme gave an update on grants which have been applied for and future plans for grant applications.

**Maple decline**

M. Penckofer and A. Rehme gave some information on maple decline. No action was taken.

**Inventory & proposed removal of cottonwood trees**

This issue was discussed with no action being taken.

**Proposed assessments for tree maintenance in 2014**

This issue was discussed and a motion was made and carried to issue the proposed assessments. Next year, photos will be included for the Commission to review.

**Plans for Arbor Day 2015**

Plans for Arbor Day were discussed with the library again being a possible location for the celebration. M. Penckofer thought the seedlings and the cookies for the children went over well. He felt it would be better to hold the celebration indoors in order to avoid inclement, weather and so that the speakers can be better heard.

**2015 meeting schedule**

The schedule was discussed. T. Holschbach made a motion to accept the meeting schedule as presented, and the motion carried unanimously.

**Adjournment**

A motion to adjourn the meeting was made and carried. The meeting adjourned at 6:15 p.m.

smsr