

MINUTES OF THE
MANITOWOC PUBLIC LIBRARY
BOARD OF TRUSTEES
July 27, 2015

BOARD MEMBERS:

Present: Gratz, Hazlewood, Holschbach, Kornely, Reinertson, Sladky, Stokes, Thennes and Vollendorf

Absent: Clark and Hunter

OTHERS PRESENT: Stewart, Davis, Juza, Eisenschink, Schreiner and Penckofer

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President David Gratz at 5:04 p.m., Monday, July 27, 2015.

MINUTES: A motion was made by Stokes, seconded by Vollendorf, to approve the minutes of the July 21, 2015 Finance Committee Meeting and the June 22, 2015 Regular Board Meeting. Motion carried.

FINANCIAL MANAGEMENT REPORT: A motion was made by Vollendorf, seconded by Kornely, to approve the Financial Management Report for the month of June 2015 in the amount of \$156,446.28. Motion carried.

CHECK REGISTER: A motion was made by Vollendorf, seconded by Holschbach, to approve the Manitowoc Public Library operating check register for the month of July 2015 in the amount of \$47,657.49. Motion carried.

A motion was made by Vollendorf, seconded by Thennes, to approve the Manitowoc Public Library Foundation Checking check register for the month of July 2015 in the amount of \$12,780.19. Motion carried.

PUBLIC COMMENT: None

TRUSTEE EDUCATION:

6a. *Review of "The Art of Weeding" Library Journal, June 15, 2015* – Stewart commented that if a title has not circulated in a year, staff pull from the shelf and physically look at each book before making the decision to keep or withdraw.

DIRECTOR'S REPORT:

- ✓ Stewart talked about the Teen Associate position which will be vacant Mid-August.

- ✓ Construction on the new Community Creation Room will begin end of July, the computer equipment has been ordered and a volunteer has been lined up to help with public training.
- ✓ MPL staff has begun scanning images and files from the vertical file to be added to the Manitowoc County Historical Name and Place Index.
- ✓ The Library will be applying for three LSTA Grants in 2016.
- ✓ Stewart asked the Board for endorsement to approach the West Foundation for the My Home is Manitowoc project proposal. Trustees suggested Gannett Foundation or Wisconsin Public Television.
- ✓ Mid-year statistics show an average of 800 people visit the Library per day

NEW BUSINESS:

8a. *Ex-officio liaisons between MPL Board of Trustees and MPL Foundation Board of Directors* – A motion was made by Vollendorf, seconded by Holschbach, move to enter into an agreement with the Foundation Board of Directors to build better communication, appoint Trustee Hazlewood as MPL Board representative, and modify the Bylaws of Manitowoc Public Library. Motion carried.

COMMITTEE REPORTS:

9a. *Review 2016 Proposed Budget* – Discussion continued regarding other possible revenue options to balance the 2016 Budget shortfall.

A motion was made by Hazlewood, seconded by Kornely, move we approve the 2016 Budget proposal as recommended by the Finance Committee. Motion carried.

A motion was made by Kornely, seconded by Stokes, move we present all three options to the Mayor and City Council, with option B as our best option. Motion carried.

Trustees reviewed the possible increase in hours for 2016 presented by Stewart. By consensus Trustees asked Stewart to communicate to Mayor Nickels that Option B of opening the library on Thursdays from 9 am to 6 pm would be the preference. This would increase the appropriation by \$135,720.

There being no further business to come before the Board, a motion was made by Kornely, seconded by Reinertson, to adjourn. The meeting adjourned at 6:11 p.m.

Respectfully submitted,

Mary Davis,
Recording Secretary