

Maritime Metro Transit
Transit Commission
Minutes
Wednesday, April 8, 2015

Members and Advisory Staff Present – Jim Muenzenmeyer/Transit/ Facilities Manager
Christopher Able/Alderman Representative Linda Grider/ Mobility Manager, David Koenig, Janet
Paszkwicz, Marlo Kohlmann/Transportation Coordinator, Pat Naumann
Claudia Halonen, Tom Keil

Members not present – Linda Schultz, David Koenig, Janet Paszkiewicz

Others Present-None

-Meeting called to order – Alderman Able, Chairperson called the meeting to order at 4:15 PM.

Approval of the minutes –Claudia Halonen approved the minutes, Pat Naumann seconded it, all
approved.

-Public Input – None

Cell phone use policy-Jim implemented the cell phone use policy. The drivers must have their cell
phones off and stowed. If there is an emergency, family members can contact Jim and he will have
the drivers call home.

Replacement of contracted cleaning service with a Holiday House employee-

Marlene is our new cleaner from Holiday House. She works two hours a day, three days a week.
The cost is the same price as our old contract and she does a great job.

One part-time driver position- Maritime Metro Transit still has a part-time driver position open.
There are a few drivers that will be retiring in the future.

Resignation of Mike Morris- Mike Morris had retired. Pat Khail was hired to fill that part-time
position.

Request for a discount from Lutheran Social Services- Lutheran Social Services has requested
a discount for their non-profit organization. Domestic Violence Center and Salvation Army are
currently receiving a 15% discount. Our services are 90% discounted already. Claudia Halonen made
a motion to discontinue giving discounts to non-profit organization. Any non-profit organization that
is currently receiving a discount will receive notice that their 15% discount will end at the end of their
fiscal year. Pat Naumann seconded it, all approved.

State Approval for up to four new buses- Jim reported that we have been approved for 4 new
buses and the funding, 80% Federal and 20% City match. The cost of each bus is \$350,000 for a 35
foot Gillig.

Possibility of providing direct service to the Manitowoc County Fair- Jim had an elderly gentleman suggest that we drive the buses into the county fair. Jim called Jerry Neuser at the County DPW. Jerry thought we could drive in, pick-up and drop off at a temporary bus stop right at the front gate and exit through the back parking lot. Jim stated that the buses would only drive in on the half hour run. We would miss the Eye Clinic, Kohls and Lowes when we go through the fair and service those businesses on the hour run instead. Claudia suggested that we service the fair at the merchant's gate on the hour run.

Election of Transit Commission Chairman and Secretary –Claudia Halonen was nominated for Chairman and Patrica Naumann was nominated for Secretary, all approved.

Other Business-We have a contract with Houck Advertizing to advertize on 8 of our 9 buses. The ninth bus will still be an exchange agreement with WOMT for advertizing.

Member Input-Claudia discussed driver training to teach them how to better serve the visually impaired riders. When a rider is going to enter a bus the driver should signal to wait both verbally and visually.

-Next meeting is scheduled for 4:15 PM on Wednesday, July 8, 2015.

-Adjourned- Alderman Able made a motion to adjourn Claudia seconded it, all approved.