

**MANITOWOC WASTEWATER TREATMENT
FACILITY BOARD MEETING MINUTES**

Gregg Wolf, Chairperson called the meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, May 12, 2015 at 12:00 NOON

Board members present: Gregg Wolf
 Craig Haan
 Dan Koski
 Tim Petersen
 Dale Zahn
 Brian Helminger, Secretary

Also present: Mike Jaeger
 Jim Brey

Board member(s) not present: Dave Luckow

PUBLIC INPUT

No public input.

MINUTES

The minutes of the March 24, 2015 Board Meeting were accepted as corrected. Motion by Dan Koski to accept the January 13, 2015 Board Meeting minutes as corrected and place on file; second by Dale Zahn. Motion carried unanimously.

FINANCIAL STATEMENTS ON WASTEWATER TREATMENT FACILITY FOR MARCH 2015

The March 2015 financials were reviewed. Sewage revenue was considerably higher than 2014 yet just over the monthly projection for revenue in 2015. Outside hauled in waste amounted to just over \$8,800 with the Breiss Malting being the largest user this month. The budget status lines are generally all in line for utility activities occurring at this point of the year. Line 534220 used for ferric chloride is running over due to consumption necessitates by cold weather operations. Line 535900 for process repair parts has also been hit hard primarily for 2 sets of rock filter bearings and bushings ordered in 2014 but delivered and invoiced in 2015. Motion by Dale Zahn to accept the March 2015 financials as presented and place on file; second by Craig Haan. Motion carried unanimously.

REVIEW & POSSIBLE ACTION ON TASK ORDER 15-01 WITH STRAND ASSOCIATES, INC.

Helminger presented a power point relating to the timeline and steps moving forward to the design and construction of improvements to the WWTF. The Board was presented Task Order 15-01 with Strand Associates, Inc. and Attachment A detailing Strand deliverables. The basis for the Clean Water Fund loan amount was compiled after carefully striking items listed in the ONR that were not absolutely necessary. Nutrient regulations for phosphorus

Page 2
WWTF Board Meeting
May 12, 2015

and ammonia and how and when they will apply to Manitowoc are yet unclear. All the liquids process changes and upgrades were omitted from this project and will need to be addressed sometime in the future. The main attention has been limited to electrical power and electrical reliability, a new clarifier, and mechanical and HVAC replacements. Motion by Dale Zahn to approve Task Order 15-01 and recommend to the City of Manitowoc Common Council to enter into the consulting agreement with Strand Associates, Inc. and to file an application for a Clean Water Fund loan; second by Craig Haan. Motion carried unanimously.

PLANT REPORT

Jaeger reviewed the plant report discussing the many projects and work completed and effluent quality for the period March 1st to April 30th.

Motion to adjourn made by Craig Haan; second by Tim Petersen. Meeting adjourned at 1:00 P.M.

Respectfully submitted,

Brian Helminger
Secretary, WWTFB

BH/jma
Copy: City Clerk's Office