

MINUTES OF THE  
MANITOWOC PUBLIC LIBRARY  
BOARD OF TRUSTEES  
October 26, 2015

**BOARD MEMBERS:**

*Present:* Clark, Gratz, Holschbach, Hunter, Reinertson, Sladky, Thennes and Vollendorf

*Absent:* Hazlewood, Kornley and Stokes

**OTHERS PRESENT:** Stewart, Davis, Juza, Eisenschink and Schreiner

*The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President David Gratz at 5:34 p.m., Monday, October 26, 2015.*

**MINUTES:** A motion was made by Vollendorf, seconded by Holschbach, to approve the minutes of the September 21, 2015 Personnel Committee Meeting and the September 28, 2015 Regular Board Meeting. Motion carried.

**FINANCIAL MANAGEMENT REPORT:** A motion was made by Vollendorf, seconded by Holschbach, to approve the Financial Management Report for the month of September 2015 in the amount of \$153,097.25. Motion carried.

**CHECK REGISTER:** A motion was made by Vollendorf, seconded by Thennes, to approve the Manitowoc Public Library operating check register for the month of October 2015 in the amount of \$28,914.98. Motion carried.

A motion was made by Vollendorf, seconded by Holschbach, to approve the Manitowoc Public Library Foundation Checking Account register for the month of October 2015 in the amount of \$7,468.50. Motion carried.

**PUBLIC COMMENT:** None

**CORRESPONDENCE:** Included in the packet was a letter of resignation from Trustee Clark.

**DIRECTOR'S REPORT:**

- ✓ Stewart talked about the long term project of weeding the adult non-fiction collection. Items that have not been checked out in four years would be considered for withdrawal.
- ✓ Stewart and several staff members attended a program at Brown County Library, "The Big Picture: 6 trends that will transform the library". A worthwhile workshop led Stewart to form the "Think Tank Committee" at MPL.

- ✓ *Drugs in Our Community* series wrapped up with 750 people in total attending six informational sessions.

**OLD BUSINESS:**

8a. *Memo of Understanding – MPL Board of Trustees and City of Manitowoc* – the Board agreed to wait for the response from the City Attorney regarding this document. No action taken at this time.

**NEW BUSINESS:**

9a. *Review Donation Policy* – A motion was made by Hunter, seconded by Holschbach, so move to revise the MPL Donation Policy, modeling it after a more comprehensive library policy, with voting to approve the revision at a later date. Motion carried.

9b. *Application to West Foundation to expand Community Creation Room education and training* – A motion was made by Hunter, seconded by Clark, so move to go forward with the grant application. Motion carried.

There being no further business to come before the Board, a motion was made by Reinertson, seconded by Hunter, to adjourn. The meeting adjourned at 6:17 p.m.

Respectfully submitted,

Mary Davis,  
Recording Secretary