

MINUTES OF THE
MANITOWOC PUBLIC LIBRARY
BOARD OF TRUSTEES
November 23, 2015

BOARD MEMBERS:

Present: Gratz, Hunter, Kornley, Reinertson, Stokes, Thennes, and Vollendorf

Absent: Clark, Hazlewood, Holschbach, and Sladky

OTHERS PRESENT: Stewart, Engelbrecht, Juza, Schreiner, and Herrmann

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President David Gratz at 5:02 p.m., Monday, November 23, 2015.

MINUTES: A motion was made by Hunter, seconded by Vollendorf, to approve the minutes of the October 26, 2015 Regular Board Meeting. Motion carried.

FINANCIAL MANAGEMENT REPORT: A motion was made by Vollendorf, seconded by Kornely, to approve the Financial Management Report for the month of October 2015 in the amount of \$143,190.02. Motion carried.

CHECK REGISTER: A motion was made by Vollendorf, seconded by Stokes, to approve the Manitowoc Public Library operating check register for the month of November 2015 in the amount of \$39,274.69. Motion carried.

A motion was made by Vollendorf, seconded by Kornely, to approve the Manitowoc Public Library Foundation Checking Account register for the month of November 2015 in the amount of \$2,074.15. Motion carried.

PUBLIC COMMENT: None

CORRESPONDENCE: Included in the packet were letters from Clio Club, Spirit of the Rivers and Americans Serving African Children, Inc.

DIRECTOR'S REPORT:

- ✓ Stewart reported that the City HR Director recommends being more official with employee reprimands as the City moves to a pay for performance plan in 2017.
- ✓ Stewart reported that the City will be having an ice skating rink in the parking lot on Quay Street this winter. There is some concern about ice skates in the Library.
- ✓ Stewart attended WLA in November. (Report included in packets to Trustees)

OLD BUSINESS:

8a. *Memo of Understanding – MPL Board of Trustees and City of Manitowoc* –A motion was made by Hunter, seconded by Stokes, so move to approve the Memo of Understanding as amended. Motion carried.

8b. *Donation Policy* – A motion was made by Hunter, seconded by Kornely, so move to approve the Donation Policy as amended. Motion Carried.

There being no further business to come before the Board, a motion was made by Kornely, seconded by Hunter, to adjourn. The meeting adjourned at 5:40 p.m.

Respectfully submitted,

Lori Engelbrecht
Recording Secretary