

**MANITOWOC WASTEWATER TREATMENT
FACILITY BOARD MEETING MINUTES**

Vice chairperson Dave Luckow called the meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, March 15, 2016 at 4:17 P.M.

Board members present: Dave Luckow, Vice Chairperson
 Gregg Wolf
 Steve Brunner
 Greg Minikel
 Brian Helminger

Also present: Mike Jaeger
 Debbie Charney

Board member(s) not present: Brian Rasmussen, Chairperson
 Jim Brey
 Dan Koski
 Tim Petersen

PUBLIC INPUT

No public input.

MINUTES

The minutes of the January 12, 2016 Board Meeting were accepted as presented.

Motion by Gregg Wolf to accept the January 12, 2016 Board Meeting minutes and place on file; second by Greg Minikel. Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF REPLACEMENT SCREW PUMP GEAR BOX

Vice Chairperson Luckow took this item out of agenda order.

Discussion was held regarding replacement of the gear reducer for East screw pump. Although louder than the other two gear boxes, the noise and vibration has quickly and recently become excessive. Oil samples were taken from each gear box with no anomalies found in the results. The pump has been shut down in fear of a catastrophic failure and is serving as an emergency backup until the gear box is replaced. The WWTF wet weather operation is to have 2 pumps running and a third pump available in a lag ready state in case of mechanical problems. Sabel Mechanical researched the repair with Lakeside Equipment Corp and came in with a proposal to remove the existing, replace the gear box, and to recouple and align the outboard shaft to the pump to complete the repair. Sabel quoted just over \$47,263 for the Sumitomo gear box installed. In addition to approving the expenditure, a resolution is required to be enacted to move forward on making an immediate repair. Helminger was asked about and instructed to get a certificate of insurance from Sabel before the work starts on site.

Motion made by Greg Minikel to replace screw pump gear box; second by Gregg Wolf.
Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION FOR EMERGENCY REPAIR

Helming discussed the resolution needed to declare an emergency repair and authorizing the waiving of public bidding requirements for repair or reconstruction. Helming read the document and whereas clauses in the resolution for emergency repair and recommended approval to immediately initiate the gear box order and begin the repair process.

Motion made by Greg Minikel to approve resolution; second by Gregg Wolf. Motion carried unanimously.

FINANCIAL STATEMENTS ON WASTEWATER TREATMENT FACILITY FOR DECEMBER 2015

Helming reviewed the December 2015 financial statements and discussed individual budget status line items. All the financials have yet to be audited for 2015 but revenues for the year slightly exceeded projections. Hauled waste revenue was just over \$14,000 for the month and the highest industrial contributor for the month was Kerry at \$26,500. Once the 2015 audit has been completed this item will be brought forward again for a year-end review of financial performance.

Motion by Gregg Wolf to accept the December 2015 financials as presented and place on file; second by Greg Minikel. Motion carried unanimously.

FINANCIAL STATEMENTS ON WASTEWATER TREATMENT FACILITY FOR JANUARY 2016

The Sewer Revenue data sheet and the January 2016 budget status were presented with little to discuss this early in the year. Outside hauled in waste amounted to just over \$16,600 for the month.

Motion by Gregg Wolf to accept the January 2016 financial statements as presented and place on file; second by Steven Brunner. Motion carried unanimously.

PLANT REPORT FOR JANUARY 2016

Mike Jaeger reviewed the plant report discussing the work projects completed and effluent discharged for the period of January 1st to January 31st. 2016.

Motion to adjourn made by Gregg Wolf; second by Steven Brunner. Meeting adjourned at 4:45 P.M.

Respectfully submitted,



Brian Helming
Secretary, WWTFB
BH/dac
Copy: City Clerk's Office