

MINUTES OF THE  
MANITOWOC PUBLIC LIBRARY  
BOARD OF TRUSTEES  
April 25, 2016

*The mission of Manitowoc Public Library is to promote a culture of reading and to provide access to information. Through our services we strive to foster an environment that meets the educational, recreational and cultural needs of the community.*

**BOARD MEMBERS:**

*Present:* Brey, Doneff, Gratz, Holschbach, Hunter, Kornely, Reinertson, Thennes, and Vollendorf

*Absent:* Hazlewood and Stokes

**OTHERS PRESENT:** Stewart, Davis, Juza, Staveness, Eisenschink, Krajnik, Herrmann, and Schreiner

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President David Gratz at 5:00 p.m., Monday, April 25, 2016.

**MINUTES:** A motion was made by Hunter, seconded by Vollendorf, to approve the minutes of the March 28, 2016 Regular Board meeting. Motion carried.

**BUDGET STATUS REPORTS:** A motion was made by Vollendorf, seconded by Hunter, to approve Fund 2810 Budget Status Report Revenue totals of \$20,401.27 and Expense totals of \$300,063.21, for a Report Total of \$279,661.94 for the month of December, 2015 (FINAL). Motion carried.

A motion was made by Vollendorf, seconded by Kornely, to approve Fund 2810 Budget Status Report Revenue totals of \$7,756.40 and Expense totals of \$176,243.95, for a Report Total of \$168,487.55 for the month of March, 2016. Motion carried.

A motion was made by Vollendorf, seconded by Kornely, to approve Fund 2813 Budget Status Report Expense totals in the amount of \$802.40 for a Report Total of \$802.40 for the month of March, 2016. Motion carried.

**CHECK REGISTER:** A motion was made by Vollendorf, seconded by Hunter, to approve the Manitowoc Public Library operating check register for the month of April, 2016 in the amount of \$32,514.13. Motion carried.

**PUBLIC COMMENT:** Literacy Coordinator Michelle Krajnik took the opportunity to personally invite the Board of Trustees to the Adult Literacy Awards reception, with the event taking place on Thursday, May 12 at the Manitowoc Yacht Club.

**CORRESPONDENCE:** Thank you notes from staff were included in the packet.

**DIRECTOR'S REPORT:**

- ✓ Stewart reported on the 2016 Gala Fundraising event, with concern as to where to put on calendar for future planning.
- ✓ National Library Week total visitor count was 5,076.
- ✓ The teen "Capture the Flag" after hour's program was a huge success with 50 teen's attending, as well as the HTR reporting on the event.

**NEW BUSINESS:**

- a. *2016 Foundation Gift Budget* – A motion was made by Vollendorf, seconded by Brey, so move to approve the 2016 Foundation Gift Budget. Motion carried.

\*Please note, this agenda item will again be voted on at the May 23, 2016 meeting.

- b/c. *Request to transfer \$10,000 from 2813-57110-521900 to 2810-57400-484100 and Request to transfer \$10,578 from the LARS fund to 2810-57400-484150* – A motion was made by Kornely, seconded by Thennes, so move to approve the transfers. Motion carried.

- d. *Review March 4, 2016 interoffice memorandum from Mayor Nickels regarding video recording of the library board meetings* – A motion was made by Thennes, seconded by Kornely, to adopt Granicus method of meeting. Motion carried. Yeas 6, Nays 2 (Gratz and Vollendorf)

There being no further business to come before the Board, a motion was made by Kornely, seconded by Hunter, to adjourn. The meeting adjourned at 5:47 p.m.

Respectfully submitted,

Mary Davis,  
Recording Secretary