

MINUTES OF THE
MANITOWOC PUBLIC LIBRARY
BUILDINGS COMMITTEE
April 25, 2016

The mission of Manitowoc Public Library is to promote a culture of reading and to provide access to information. Through our services we strive to foster an environment that meets the educational, recreational and cultural needs of the community.

COMMITTEE MEMBERS:

Absent: Hazlewood

OTHERS PRESENT: Stewart, Davis, and Bialek

The meeting of the Buildings Committee was called to order in the Board Room at Manitowoc Public Library by Chair David Gratz at 6:00 p.m., Monday, April 25, 2016.

#2 *Appoint Chair* – Trustee Gratz graciously volunteered to remain as Chair of this Committee.

#3 *Discuss plans and proposal to upgrade audio and visual equipment in Balkansky rooms* –

Facilities Manager Stacey Bialek reviewed the details of the proposals submitted to date, with the following goals in mind:

- ✓ Current equipment is 17 years old
- ✓ Simplify the start-up procedure
- ✓ Have all parts be compatible
- ✓ Modern digital format
- ✓ Mount Projector and Audio System in Board Room

Bialek reported he will be meeting with another business on Thursday, April 28 and will also make updates as needed, to a proposal already submitted.

The Committee suggested that IT Technician Jason Kunde look over proposals and make recommendation.

There being no further business to come before the Committee, a motion was made by Gratz, seconded by Holschbach, to adjourn. The meeting adjourned at 6:15 p.m.

Respectfully submitted,

Mary Davis, Recording Secretary