

MINUTES OF THE  
MANITOWOC PUBLIC LIBRARY  
FINANCE COMMITTEE  
August 22, 2016

*The mission of Manitowoc Public Library is to promote a culture of reading and to provide access to information. Through our services we strive to foster an environment that meets the educational, recreational and cultural needs of the community.*

**COMMITTEE MEMBERS:**

*Present:* Brey, Holschbach, Vollendorf, and Hazlewood

*Absent:* None

**OTHERS PRESENT:** Davis, Staveness, Engelbrecht, Krajnik, and Herrmann

The meeting of the Finance Committee was called to order in the Board Room at Manitowoc Public Library by Chairperson Holschbach at 4 p.m., Monday, August 22, 2016.

#2 *Review proposed 2017 Budget* – Materials Manager Roxanne Staveness presented the proposed 2017 Budget to the Committee. This budget allows for the library to be open five hours on Thursdays. Staveness reported that she had a discussion with the City's Comptroller regarding a \$15K room tax revenue line. Staveness also pointed out that there are several other revenue amounts still to be determined.

#3 *Convene in Closed Session* – A motion was made by Brey, seconded by Vollendorf, to enter into closed session as authorized by Section 19.85 (1)(e) of the Wisconsin Statutes which provide that a governmental body may meet in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The specific subject matter which will be considered in the closed session is the following:

a. *Discussion of Manitowoc County reimbursement for 2017*

Motion carried with a roll call vote and the Committee entered into closed session at 4:15 p.m.

#4 *Reconvene in Open Session* – A motion was made by Brey, seconded by Vollendorf, to enter into open session. Motion carried with a roll call vote and the Committee reconvened in open session at 4:37 p.m.

#5 *Proposed 2017 Budget* – A motion was made by Hazlewood, seconded by Vollendorf, to approve the Proposed 2017 Budget be presented to the entire Board. Motion carried. Yeas 3 (Holschbach, Vollendorf, and Hazlewood) Abstain 1 (Brey)

There being no further business to come before the Committee, a motion was made by Hazlewood, seconded by Vollendorf, to adjourn. The meeting adjourned at 4:42 p.m.

Respectfully submitted,

Mary Davis,  
Recording Secretary