

MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES

Chairperson Brian Rasmussen called the meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, March 7, 2017 at 4:00 P.M.

Board members present: Brian Rasmussen, Chairperson
Mike Howe
Tim Petersen
Greg Minikel

Excused Board member(s): Dave Luckow Becky Eernisse Gregg Wolf
Also present: Mike Jaeger Jessie Lillibridge Debbie Duane

1. **Meeting called to order** by Rasmussen at 4:04 pm
2. **Public input** none
3. **Consent Agenda** motion by Howe to approve. Seconded by Minikel. Carried unanimously.
 - a. Minutes - January 3, 2017
 - b. Financial statements - December, 2016/January 2017
 - c. Plant report - January/February 2017
4. **Motion to CONVENE IN CLOSED SESSION** made by Howe, seconded by Peterson. Carried unanimously. The specific subject matter that may be considered in closed session was:
Recommendation of final candidate for WWTF Superintendent
5. **Motion to RECONVENE IN OPEN SESSION** made by Howe, seconded by Minikel. Carried unanimously.
6. **Discussion and Action items**
 - a. Motion made by Howe to recommend to Common Council the hiring of Michael Jaeger as the Wastewater Superintendent. Seconded by Peterson. Further discussion was had at that point when a salary discrepancy was discovered. Will table until salary issue is resolved.
 - b. Minikel brought maps and gave detailed explanation on the award recommendation for the new gravity sewer from Lawton Terrace Lift Station. No action taken.
 - c. Horseshoe Drive Lift Station update given by Minikel. No action taken
 - d. WWTF upgrade status was given by Jaeger
 - e. Motion by Howe Approval to approve filling the Assistant Superintendent position if Jaeger is promoted to Superintendent. Seconded by Peterson. Carried unanimously.
 - f. Motion by Rasmussen to approve filling the vacant Chemist/Pretreatment Coordinator position due to resignation. Seconded by Howe. Carried unanimously.
 - g. Motion by Minikel to approve hiring Summer Intern help. Seconded by Howe. Carried unanimously
 - h. Motion by Howe to approve hiring another Operator to bring staffing level back to where it was at prior to 2012. Seconded by Rasmussen. Carried unanimously.

7. **Adjourned** at 5:17 pm. Motion made by Howe. Seconded by Peterson. Carried unanimously