

MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES

Gregg Wolf, Co-Chairperson, called the meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, February 9, 2010 at 4:10 P.M.

Board members present: Gregg Wolf, Co-chairperson
 Val Mellon
 Scott Mertens
 Dale Zahn
 Dave Luckow (arrived at 4:15 P.M.)
 Brian Helminger, Secretary

Also present: Kristen Clark

Board Member/s not present: Ray Geigel
 Gary Underwood

MINUTES

The minutes of the December 21, 2009 Board meeting required no additions or corrections. Motion by Dale Zahn to accept the December 21, 2009 Board Meeting minutes as presented and place on file; second by Scott Mertens. Motion carried unanimously.

CLOSED SESSION

Motion to go into closed session was made by Val Mellon; second by Gregg Wolf. Roll call vote: Gregg Wolf—aye, Val Mellon—aye, Scott Mertens—aye, Dale Zahn—aye, Dave Luckow—aye. The Board went into closed session at 4:15 P.M.

A motion to return to open session was made by Dave Luckow; second by Scott Mertens. Roll call vote: Gregg Wolf—aye, Val Mellon—aye, Scott Mertens—aye, Dale Zahn—aye, Dave Luckow—aye. The Board returned to open session at 4:55 P.M.

Kristen Clark left the meeting at 4:55 P.M.

STEP SCREEN PROJECT UPDATE

Helminger updated the Board on the step screen project. The construction contracts are signed and equipment shop drawings and submittals are being finalized for approval. Vulcan, the equipment manufacturer has received many orders for stimulus funded projects and our equipment is scheduled to arrive in July. No action taken.

EFFLUENT TOUCH SCREENS

The Board was made aware of the touch screen issues and the DOS operating software controlling the stack filter and effluent pumping stations. The external screen currently in

use for the effluent pumping station will stay until new software and touch screens are installed. Replacement software and programming is anticipated as a capital improvement project for 2011. No action taken.

HEART OF THE VALLEY SLUDGE REQUEST

Heart of the Valley has requested the use of a sludge storage lagoon due to a leaking sludge storage tank at their facility. A discussion ensued relating to logistics, costs, and the liability for accepting and disposing of the HOTV sludge. Helminger was advised to inform HOTV that a contract be drafted by the City Attorney and that HOTV would be invoiced for attorney time, Veolia's actual hauling and disposal costs, plus 10% for records and administrative costs. Motion by Dave Luckow; second by Gregg Wolf to accept sludge from Heart of the Valley under these conditions. Motion carried unanimously.

STACK FILTER VFD

Helminger discussed the prepared document describing the VFD issue in the stack filter pump. The VFD is still operating but there is something wrong, as it will only allow the pump to run to 93% capacity. A replacement VFD and programming is anticipated as a capital improvement project for 2011. No action taken.

PLANT REPORT

The Board reviewed plant operating parameters and projects listed on the report. No action taken.

The next WWTF Board meeting is scheduled for, Tuesday, March 9, 2010 at 4:00 P.M.

Motion to adjourn made by Dave Luckow; second by Dale Zahn.

Meeting adjourned at 5:37 P.M.

Respectfully submitted,

Brian Helminger
Secretary, WWTFB

BH/jma

Copy: City Clerk's Office