

**MANITOWOC WASTEWATER TREATMENT FACILITY BOARD
MAY 9, 2017 MEETING MINUTES**

Board members present: Brian Rasmussen, Chairperson
Dave Luckow
Gregg Wolf
Dan Koski

Excused Board member(s): Alderman Dave Soeldner

Also present: Mike Jaeger Jessie Lillibridge Greg Minikel Deb Duane
Jim Revolinsky

1. **Meeting called to order** at 4:01 by B. Rasmussen
2. **Public input** - Jim Revolinsky, WWTF Mechanic
3. **Consent Agenda**
 - a. Minutes - March 7, 2017
 - b. Financial statements - February 2017/March 2017
 - c. Plant report - March/April 2017

D. Koski removed item 3.b. from Consent Agenda for further discussion and made motion to approve items 3.a. and 3.c. Seconded by G. Wolf. Motion carried unanimously.

After discussion of item 3.b. was had D. Luckow made a motion to approve the February and March Financial Statements. Seconded by G. Wolf. Motion carried unanimously.
4. **Discussion and Action items**
 - a. Recommendation made 3/7/17 to Common Council to hire Michael Jaeger as Wastewater Superintendent and backfill the Assistant Superintendent position vacated due to the promotion still stands. Second interviews for Superintendent were held 5/5/17. Mayor Nickels made an offer on 5/8/17 to M. Jaeger. Offer was accepted. Effective date of Jaegers promotion to Superintendent will be 5/16/17.
 - b. Recommendation for the new gravity sewer from Lawton Terrace Lift Station:
G. Wolf made motion to recommend hiring Stantec for their design. Seconded by D. Luckow. Motion carried unanimously.
 - c. Assistant Chemist update: Eight to 10 applications received. Will interview two in-house candidates and two outside candidates.
 - d. Operator update: DPI approved hiring another Operator. Next step is Personnel.
 - e. Summer help update: Calling tomorrow to offer position.
 - f. WWTF upgrade status and Clean Water Fund Loan option to push closing date back allowing for lower interest rate.
D. Luckow made motion to accept pushing out the loan. Seconded by G. Wolf.
Motion carried unanimously.
 - g. Rock Filter Pump #1 repair cost
5. **Meeting Adjourned** at 5:12pm.

Motion made by G. Wolf. Seconded by D. Luckow. All in favor.