

MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES

Dave Luckow, Chairperson, called the meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, March 9, 2010 at 4:03 P.M.

Board members present: Dave Luckow, Chairperson
 Gregg Wolf, Co-chairperson
 Ray Geigel
 Val Mellon
 Gary Underwood
 Dale Zahn
 Brian Helminger, Secretary

Board Member/s not present: Scott Mertens

MINUTES

The minutes of the February 9, 2010 Board meeting required no additions or corrections. Motion by Val Mellon to accept the February 9, 2010 Board Meeting minutes as presented and place on file; second by Gregg Wolf. Motion carried unanimously.

FINANCIAL REPORT DECEMBER 2009

Helminger presented the budget status and sewer revenue data reports for the month of December 2009. Several large budget lines were discussed along with a graph prepared detailing electrical, natural gas, and sludge hauling activities in comparison to previous years. 2009 has not been finalized as the annual audit has not been completed. Motion by Gregg Wolf to accept the financial report and place on file; second by Gary Underwood. Motion carried unanimously.

FINANCIAL REPORT JANUARY 2010

Helminger presented the budget status and sewer revenue data reports. A drop in industrial revenue was noted compared with January 2009. The purpose and use of budget carry forwards was discussed for equipment and projects that were not completed the previous year. Helminger informed the Board that carry forwards is a mechanism to steady rates and to not charge the sewer users a second time for specific equipment and plant projects. Motion by Ray Geigel to accept the financial report and place on file; second by Gregg Wolf. Motion carried unanimously.

STEP SCREEN PROJECT UPDATE

Helminger updated the Board on the step screen project. Shop drawings are being submitted to Donohue and a site visit was made by the SCADA integrator. The ladder logic program has been forwarded to Best Systems so work can be started for programming the new ladder logic. The contractor is not expected on site until a delivery date can be confirmed with the equipment manufacturer. Equipment is expected to be ready sometime in July. No action taken.

PLANT ASSESSMENT

The Board reviewed the plant assessment that was completed. The expiring discharge permit and need for an approved mercury reduction program were discussed relative to the impacts on future plant projects. Helminger was informed that it is not likely a new permit will be drafted, public noticed, and approved before July of 2011. Permit requirements would be a major factor in decision making for plant infrastructure improvements. Board members will further review the document content and bring questions to future meetings. No action taken.

PLANT REPORT

The Board reviewed plant operating parameters and projects listed on the report. Effluent quality was permit compliant for all parameters for the months of January and February. No action taken.

The next WWTF Board meeting is scheduled for, Tuesday, April 13, 2010 at 4:00 P.M.

Motion to adjourn made by Dale Zahn; second by Val Mellon.

Meeting adjourned at 5:00 P.M.

Respectfully submitted,

Brian Helminger
Secretary, WWTFB

BH/jma

Copy: City Clerk's Office