

## MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES

Dave Luckow, Chairperson, called the meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, April 13, 2010 at 4:01 P.M.

Board members present: Dave Luckow, Chairperson  
Gregg Wolf, Co-chairperson  
Ray Geigel  
Val Mellon – arrived 4:10 P.M.  
Gary Underwood – arrived 4:04 P.M.  
Dale Zahn  
Brian Helminger, Secretary

Board Member/s not present: Scott Mertens

Also present: Michael Jaeger  
Steven McCord

### **MINUTES**

The minutes of the March 9, 2010 Board meeting required no additions or corrections. Motion by Ray Geigel to accept the March 9, 2010 Board Meeting minutes as presented and place on file; second by Dale Zahn. Motion carried unanimously.

### **FINANCIAL REPORT FEBRUARY 2010**

Helminger presented the budget status and sewer revenue data reports for the month of February 2010. Line item 456140, Outside Sewer Service Revenue was added to the 2010 budget to track hauled waste revenue. Line 527500, Landfill Service, Manitowoc County is invoicing direct to the WWTF to better budget and track tonnage hauled. It was pointed out that the label for YTD income and expenses had included reserves for outstanding bonds in the past, that amount was removed to give a better view of current revenue and actual operating expenses. Motion by Gregg Wolf to accept the financial report and place on file; second by Ray Geigel. Motion carried unanimously.

### **NO CLOSED SESSION**

Scheduling conflict forced cancellation of closed session.

### **WET TEST**

The first WET retest for first quarter again failed. Pursuant to the discharge permit an action plan needs to be submitted for DNR approval within 30 days. A discussion ensued about acceptable options and procedures to provide an approved action plan. WET testing consultant Dave Sanders informed us that a phase one TRE test is the accepted protocol in this situation. Motion by Gary Underwood to schedule TRE test to determine cause of toxicity, second by Gregg Wolf. Motion carried unanimously.

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**PLANT REPORT**

The Board reviewed plant operating parameters and projects completed list for March. No action taken.

The next WWTF Board meeting is scheduled for, Tuesday, May 11, 2010 at 4:00 P.M.

Motion to adjourn made by Dale Zahn; second by Val Mellon.

Meeting adjourned at 4:53 P.M.

Respectfully submitted,

Brian Helminger  
Secretary, WWTFB

BH/jma

Copy: City Clerk's Office