

**MANITOWOC WASTEWATER TREATMENT FACILITY BOARD
JULY 11, 2017 MEETING MINUTES**

Board members present: Chairman Brian Rasmussen
Dave Luckow
Nick Brisch
Dan Koski

Excused Board member(s): Alderman Dave Soeldner, Tim Peterson

Also present: Mike Jaeger Deb Duane

1. **Meeting called to order** at 4:04pm by B. Rasmussen.
2. **No Public input**
3. **Consent Agenda**
 - a. Minutes - June 6, 2017
 - b. Financial statements - May 2017
 - c. Plant report - June 2017

Motion made by D. Luckow to accept the consent agenda as presented and place on file. Seconded by D. Koski. Motion passed unanimously.
4. **Discussion and Action items**
 - a. Assistant Superintendent update - WWTF Operator Peter Dombrowski was promoted to Assistant Superintendent effective July 10, 2017.
 - b. Operator update - Jacob Ditter was hired effective July 10, 2017 to backfill the Operator position created by M. Gogert's recent promotion to Assistant Chemist. Another Operator will be needed to backfill the Operator vacancy due to P. Dombrowski's promotion to Assistant Superintendent.
 - c. Additional Operator update - the request for hiring an additional Operator passed through the council June 19 with a 7-1 vote. However, the next day the Mayor vetoed the hiring of an additional Operator. Thus, this item will be sent back to the council where a two-thirds vote of all the members is required to override the Mayor's veto. This meeting is scheduled for Monday July 17.
 - d. WWTF upgrade status - Superintendent M. Jaeger went over the upgrade progress, informed board of the June 23 power outage and reported that the DNR will be touring the WWTF plant on July 19.
 - e. CMAR approval -This annual report is basically a report card of how the plant performed the previous year. WWTF received a grade of 3.66 for 2016.

D. Luckow made a motion to accept as presented. Seconded by N. Brisch. Motion carried unanimously.
5. **Meeting Adjourned 4:26pm**

Motion made by N. Brisch. Seconded by D. Luckow. Motion carried unanimously.