

**MANITOWOC WASTEWATER TREATMENT
FACILITY BOARD MEETING MINUTES**

Dave Luckow, Chairperson, called the meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, May 11, 2010 at 4:00 P.M.

Board members present: Dave Luckow, Chairperson
 Gregg Wolf, Co-chairperson
 Jim Brey
 Val Mellon
 Dale Zahn
 Brian Helminger, Secretary

Board Member/s not present: Scott Mertens
 Gary Underwood

Also present: Michael Jaeger
 Kristen Clark – HR Director/Risk Manager
 Randy Etten – AFSCME Staff Representative
 Gary Free
 Peter Dombrowski
 Ryan Wiitanen

MINUTES

The minutes of the April 13, 2010 Board meeting required no additions or corrections. Motion by Gregg Wolf to accept the April 13, 2010 Board Meeting minutes as presented and place on file; second by Val Mellon. Motion carried unanimously.

CLOSED SESSION

Motion to go into closed session was made by Gregg Wolf; second by Val Mellon. Roll call vote: Gregg Wolf—aye, Jim Brey—aye, Val Mellon—aye, Dale Zahn—aye, Dave Luckow—aye. The Board went into closed session at 4:06 P.M.

The subject material for discussion was noticed as follows: Grievance 2010-01.

A motion to return to open session was made by Jim Brey; second by Val Mellon. Roll call vote: Gregg Wolf—aye, Jim Brey—aye, Val Mellon—aye, Dale Zahn—aye, Dave Luckow—aye, Ray Geigel—aye. The Board returned to open session at 4:41 P.M.

GRIEVANCE 2010-01

Motion to deny Grievance 2010-01 and provide written explanation to AFSCME Staff Rep Randy Etten within 10 working days per collective bargaining agreement made by Val Mellon; second by Dale Zahn. Motion carried unanimously.

Kristen Clark, Randy Etten, Gary Free, Peter Dombrowski, and Ryan Wiitanen left the meeting at 4:46 P.M.

FINANCIAL REPORT MARCH 2010

Helminger presented the budget status and sewer revenue data reports for the month of March 2010. Revenue from MPU water was noted as backwash water from the filtration process was discharged to the WWTF due to suspended solids. Hauled waste revenue for the month of March was just over \$15,000. Motion by Gregg Wolf to accept the financial report and place on file; second by Val Mellon. Motion carried unanimously.

TOXICITY REDUCTION EVALUATION

Helminger informed the Board that the first sample collected did not show toxicity and that the test was aborted. A second effluent sample will be collected for the TRE analysis. No action taken.

350 TRANSFORMER

Helminger informed the Board about the status of the 350 transformer. Van Ert, the electrical contractor on site for the last plant upgrade, provided a proposal for repairs for the damaged cable. The options were to remove and replace the cables or to remove one conduit of conductors and turn down the main 350 building breaker. Motion to remove and replace electrical cables made by Jim Brey; second by Val Mellon. Motion carried unanimously.

2009 CMAR

Helminger presented the 2009 CMAR document and discussed the issues resulting in points that were assessed. Motion by Scott Mertens to accept the 2009 CMAR and send to Common Council; second by Gary Underwood. Motion carried unanimously.

PLANT REPORT

The Board reviewed plant operating parameters and projects completed list for May. No action taken.

The next WWTF Board meeting is scheduled for, Tuesday, July 13, 2010 at 4:00 P.M.

Motion to adjourn made by Greg Minikel; second by Scott Mertens.

Meeting adjourned at 4:55 P.M.

Respectfully submitted,

Brian Helminger

Secretary, WWTFB

BH/jma

Copy: City Clerk's Office