

Rahr-West Art Museum Board of Director Minutes
August 16, 2017

Present: Meg Bollinger, Carrie Estrella, Rhienna Gabriel, Candice Giesen, Phil Hoff, Erin LaBonte, Adam Lovell, Jeanie Miller, Dolly Stokes, Greg Vadney, Amy Fricke-Weigel

Absent: Mike Halla, Patrick Neuenfeldt, Steve Proszenyak

Meeting was called to order by Secretary Jeanie Miller at 12:10 pm

- **Public Input**
Gabriel presented funding options for the Public Arts Commission to make it sustainable. She cited policies adapted by other cities.
 - 1% fee to contractors for new construction
 - Room Tax dollarsShe will do more investigating and would like to make a presentation at the September meeting.
- It was suggested a committee be formed of RWAM Board members and Community Art Group Representatives. Estrella, LaBonte & Stokes volunteered to be included as RWAM Board Members.

Minutes

Motion was made by Hoff, seconded by Gabriel and unanimously approved by the board to accept the July minutes as written.

Reviewed Financial Accounts

President Report

Committees

Education

- The Instructor position is now posted on the City Website
- Discussed the Public Arts Commission

Membership-Marketing

- Upgrade of website to make it more user friendly for sign-ups
- Discussed Membership Turnover
 - Retention of current members
 - How to make it easier to join & keep membership
- MAVCB Brochure Racks
 - The MAVCB will be setting up a pilot program of 10 racks throughout Manitowoc County
 - There would be a fee based on placement in the racks

Director Report-Greg Vadney

- Exhibits/Events
 - RWAM Members/County Artists Exhibit opens Sunday, August 27th with a reception at 1:00 pm
 - Library DAP Film Screening will be August 29th at 5 pm at the Manitowoc Public Library
 - Marc Chagall LeCirque
 - Most visited Summer Exhibit to date
 - Creating traveling Exhibit Packet
 - Checking into possibility of working with a consulting firm
 - Measuring for crating
- 2018 Summer Exhibits
 - Andy Warhol
We are unable to rent this exhibit due to Relative Humidity Issues in the Ruth West Gallery. The current system was upgraded in 2005. Schaus could recalibrate/recommission the system at a cost. J. Muenzenmeyer will get a quote from Schaus.
 - Pan American Art
This is an exhibition of Modern Art that could be used as a possible alternative to the Warhol Exhibit.
- Buildings/Grounds
 - Boiler – The City Council has approved the replacement of the boiler in the new section of the Rahr. This will take place in Fall of 2017
 - Museum South Entrance – New Window and replacement of the concrete will take place in Fall 2017
 - During this period the Porte Cochere on the North side of the Museum will be used as the main entrance.
 - Signage will be created to direct visitors and a reception area will be created at this entrance.
 - Carpeting – The City will share this expense with a West Foundation Match. Installation scheduled to take place in late January 2018.
 - Jim Muenzenmeyer was present at the meeting to address the following:
 - Felt there was a need for more regular Bldgs & Grds Committee meetings
 - The window installation in the South Entrance would be coming in under budget
 - Custodial Issues
 - The Health Dept did an inspection of the Museum today and felt there were no immediate health risks.
 - The custodial staff at City Hall is currently flexing 2 hours per day with the Rahr.
 - Personnel
The casual security guard position is still open

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- Sputnikfest
 - The committee is meeting weekly to finalize plans for this year's festival, which will take place on Saturday, September 9th
 - Board members were reminded to sign up to help with the Friday night event "Aliens in the Alley"
- 2018 City Budget
 - Museum's budget is similar to 2017 and was submitted 8-7-17.

Rahr-West Friends Committee Report

- Currently looking into revamping the Art Cart/Gift Shoppe.

Foundation Report -

- Reviewed Financials
- The 2018 Fundraiser will be held Friday, February 9, 2018. Janet Planet has been booked as the entertainment. Candice Giesen & Amy Fricke-Weigel are organizing this event.
- West Foundation Annual Donation to the City
 - Current donation is not based on a percentage and is more than the funds return.
 - There is concern that we may cut into principle
 - Will redraft a new policy to insure yearly giving is consistent.

Collection Report – Adam Lovell – NO REPORT

Old Business

LaBonte asked where we were with re-writing mission statement. This is being organized by Prosenyak. He was not present at this month's meeting to give an update. Gabriel offered her services to facilitate.

A motion was made by LaBonte, seconded by Hoff and unanimously approved by the board to adjourn at 1:25 pm

Respectfully submitted,

Elaine Schroeder