

**Community Development Authority of the City of Manitowoc
Meeting Minutes
Wednesday, February 20th, 2019**

- I. CALL TO ORDER
Chairman J. Stangel called to order the regular meeting of the Community Development Authority at 4:00 p.m. on January 16, 2019 at the Community Development offices.
- II. ROLL CALL
P. Haelfrisch conducted the roll call.
- III. APPROVAL OF MINUTES of the regular January 16, 2019 Meeting
Chairman J. Stangel asked if there were any corrections or additions to the Minutes of the regular Meeting held on January 16, 2019.

The following action was taken.

Motion by:

Seconded by:

Moved that: the CDA approve the Minutes of the January 16, 2019 Meeting

Upon vote: the motion carried unanimously

- IV. MANITOWOC PUBLIC HOUSING BUSINESS
 - A. Financial Report and Approval of Monthly Expenditures

The following action was taken.

Motion by:

Seconded by:

Moved that: the CDA approve and authorize payment of the February, 2019 expenses

Upon vote: the motion carried unanimously

- B. Sprinkler Head Replacement
- C. Bed Bug Policy Approval

The following action was taken.

Motion by:

Seconded by:

Moved that: the CDA approve

Upon vote: the motion carried unanimously

D. Audit Approval for FYE 6/30/2018

E. 2017 Capital Fund Project

F. LED Lighting Update

G. Bathroom Flooring Update

V. DOWNTOWN REDEVELOPMENT ACTIVITIES

A. Revolving Loan Fund Financial Report

The fund balance was report.

B. Design Review: 2 N 8th Street

Megean Lauson, presented the request for those in attendance. Brandon Gretz, BC Signs, provided additional sign details. P. Braun read the staff recommendation to approve the request.

The following action was taken.

Motion by: A. Doneff

Seconded by: D. Tienor

Moved that: the CDA approve the Design Review request with the following requirements: 1) Compliance with the Manitowoc Municipal Code 2) A sign permit shall be obtained 3) A Hold Harmless Agreement shall be obtained for the projecting sign

Upon vote: The motion carried unanimously. L. Kummer Abstained.

VI. OTHER BUSINESS

A. Monthly Report Former Mirror Site

No report at this time.

VII. HOUSING REHABILITATION BUSINESS

A. Revolving Loan Fund Financial Reports

The fund balance was reported. P. Wills, Progress Lakeshore, provided an update on the Strand Adventures loan and first disbursement request.

- B. Revolving Loan Fund Application: None
- C. Subordination Request: None
- D. Notice of Bankruptcy or Sheriff's Sale received: None

VIII. ADJOURNMENT

Chairman J. Stangel adjourned the meeting at 4:40 p.m.

ATTENDANCE

Members Present

Ald. Lee Kummer
Anton Doneff
Dennis Tienor
John W. Stangel

Members Excused

Emil Roth
Gene Maloney
Ald. Jeremiah Novak

Staff Present

Paul Braun
Lisa Mueller
Pauline Haelfrisch

Staff Excused

April Kroner

Others Present

Peter Wills
Tina Kocourek
Rachel Beck
Megean Lauson
Brandon Gretz