

PUBLIC PROPERTY & SAFETY COMMITTEE

March 24, 2010

MEMBERS PRESENT: Eric Sitkiewitz, Nic Levendusky, Scott McMeans, Jill Hennessey,

MEMBERS ABSENT: Jim Brey

OTHERS PRESENT: Jim Muenzenmeyer, Jason Sladky, Megan Koch, Ashley Hines, Gregg Kadow, Tony Dick, Justin Nickels, Bill Manis

The meeting was called to order at 5:00 p.m. by Chairman Sitkiewitz.

The first item discussed was a request from the Fire Department to hire a replacement firefighter to start May 1, 2010. Fire Chief Manis passed out information regarding the retirement of a firefighter April 29th, 2010. Chief Manis requested replacing this individual by May 4th so that this individual and the previously authorized replacement firefighter could train together at the same time. Overtime costs and recruit school costs will be less if these two firefighters start at the same time. After a discussion revolving around future retirements, work schedules, and overtime costs, Alderman Jill Hennessey made a motion to forward to the Personnel Committee a recommendation to hire a new Fire Fighter May 1st, 2010. Alderman McMeans seconded the motion. After additional discussion occurred regarding the contractual obligations and the number of the Fire Department Staff, the vote on the motion was unanimous in favor of forwarding to the Personnel Committee.

The next item on the agenda was a request by the Mayor to discuss mailbox replacement claim policy. Citizens have made the Mayor aware that our current unwritten policy to pay a one-time \$50.00 replacement fee to residents to have their mailboxes repaired/replaced after being knocked down by snow plows may not be adequate. The discussion involved the value of different mailboxes, how they are installed, temporary mailboxes, and digging into the ground without locates. Alderman Sitkiewitz will ask City Attorney Ruenzel to draft a policy to address this issue.

The next item on the agenda was a review of the structure of the Manitowoc Police Department. Chief Dick reported that the re-organization has taken time to implement, is working well and is resulting in less overtime. The Chief also updated the Committee on the status of the Canine unit.

The fourth item discussed was the request from Police Chief Tony Dick to fill a 20 hour Clerk I position. Chief Dick informed the Committee of how his department has temporarily filled a clerical vacancy and how critical this part-time position is to his department. A discussion ensued involving new software possibly reducing clerical demands and if any conditions have changed since the last request to fill this position. Alderman Hennessey made a motion to recommend to the Personnel Committee to approve the 20 hour part time Clerk I position and Alderman McMeans seconded the motion. As all were in favor, the motion was approved unanimously.

There being no further business, a motion was made to adjourn the meeting at 6:06 p.m.

Jim Muenzenmeyer
Secretary