



CITY OF MANITOWOC
WISCONSIN, USA
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**MEETING MINUTES
COMMUNITY DEVELOPMENT AUTHORITY**

**City Hall, 900 Quay Street
Second Floor Conference Room – 4:00 PM
Wednesday, July 15, 2020**

This meeting was conducted both in person and via remote conferencing software.

I. CALL TO ORDER

Board Chairman J. Stangel called to order the regular meeting of the Community Development Authority at 4:05 PM via remote conferencing software, Zoom.

II. ROLL CALL

Present: John Stangel, Gene Maloney, Anton Doneff, Dennis Tienor, Emil Roth

Absent: Ald. Jeremiah Novak, Ald. John Brunner

Others Present: Adam Tegen, Jen Bartz, Pauline Haelfrisch, Peter Wills

III. APPROVAL OF MINUTES of the regular May 20, 2020 Meeting

Motion by A. Doneff, Second by E. Roth, to approve the Minutes with revisions as noted.
Motion carried (5-0)

IV. MANITOWOC PUBLIC HOUSING BUSINESS

A. P. Haelfrisch referred to the May/June/July report that was e-mailed to the Board members. A motion was made by A. Doneff, seconded by E. Roth, that the CDA approve and authorize payment of the May, June, and partial July, 2020 monthly expenses. Motion carried (5-0).

B. Discussion on Manitou Manor Parking Lot

P. Haelfrisch would like to move the parking lot replacement to 2021 for various reasons. Discussion was held, and item will be tabled at this time.

C. Unit Conversion Project

P. Haelfrisch stated that the timeline for this project was June 26th. As of July 15th, the project is not complete. One of the units is rented with work still going on; the other two are rented for August 1st. Discussion was held and it was agreed P. Haelfrisch should call the owner of the company. Discussion in regards to damages will be tabled until August meeting.

V. DOWNTOWN REDEVELOPMENT ACTIVITIES

A. Revolving Loan Fund Financial Report
The report was reviewed and placed on file.

B. Revolving Loan Fund Business
Nothing to report.

C. Design Review Application

1. Discussion and Possible Action: 901 South 8th Street

A. Tegen reviewed the application and noted that he and Nick Mueller met with Jim and Dawn Dabeck on the project. Upon those discussions, it was agreed that the project will now including painting and the three colors have been agreed upon. A façade grant will be awarded to this project.

Motion by E. Roth, Second by G. Maloney, to approve the Design Review and issue the Certificate of Appropriateness.

Motion carried (5-0)

D. A. Tegen provided an update on the CDBG Close application, stating that he expected Council to approve the loan buyout in July.

VI. HOUSING BUSINESS

Revolving Loan Fund Financial Reports

The report was reviewed and placed on file.

VII. OTHER BUSINESS

None

VIII. ADJOURNMENT

Motion by Gene Maloney, Second by A. Doneff, to adjourn the meeting at 4:55 PM.

Motion carried (4-0)