I. Call to Order
The Meeting was called to order by Chairman D. Orth at 5:15 PM.

II. Roll Call
The Roll Call was conducted.
Present: D. Orth, P. Steinbrecher, H. Zimmerman, J. Mrotek, J. Wakefield, M. Howe
Excused: J. Vogel
Others Present: Carl Hlinak (Certified Builders), James and Marcia Lindemann (Appellants)

III. Approval of Minutes of the September 17, 2019 Meeting
Motion by J. Mrotek, Second by H. Zimmerman, to approve the Minutes and place on file. Motion carried (6-0)

IV. Discussion and Action Items
A. The appeal of Certified Builders, agent for, James and Marcia Lindemann, 4202 Ellis Street (450-034-110), Manitowoc Wisconsin, whereby requesting a variance to Municipal Ordinance Section 15.150(4)(b) and 15.390(14) to allow construction of an attached carport in the required street side yard setback area, in an R-4, zoning district.

Chairman D. Orth read the appeal for those in attendance and opened the Meeting for discussion.

Meeting notices were sent to property owners within 100 feet of the property subject to the appeal. Acting Secretary B. Nichols read an email from the building inspector stating there was no objection to granting the request by the City Planner, City Engineer or the Manitowoc Public Utilities Electrical Division Manager. No additional comments were received.

J. Wakefield inquired if fire retardant is required for the proposed carport. B. Nichols explained the code requirements for such structures and stated that the proposed carport would not require fire separation but if an improvement was made in the future to enclose the structure it would need to be brought into compliance with the code requirements applicable at such time.
P. Steinbrecher introduced discussion of the three hardships the members must consider when granting the request. A discussion ensued by the members.

Chairman D. Orth asked if there was any other discussion. There being none, Motion by M. Howe, Second by P. Steinbrecher to grant the request to reduce the street side yard setback to 6.1 feet at the east lot line. Motion carried (6-0)

V. Adjournment
Motion by J. Mrotek, Second by H. Zimmerman to adjourn at 5:25 PM. Motion carried (6-0)