**Meeting Minutes for Committee on Aging**

**City of Manitowoc**

Monday, March 9, 2020 at 9:30 am at the Manitowoc, Senior Center Social Room

Present: Allan Brixius, Cathy Ley – ADRC, June Kramer, Ron Von Drachek, Donna Kickland, Debbie Bonk, Ruth Malzahn, Mary Schultz

Staff: Curt Hall, Dan Koski

1. Meeting was called to order at 9:31 am by Brixius.
2. Discussion and possible approval of minutes of previous meeting (March 2020) – Motion to approve the meeting minutes, motion by Malzahn, seconded by Kickland. All in favor.
3. Aging & Disability and Resource Center Report – C. Ley gave an update on current events and upcoming programs.
   1. Powerful tools for Caregivers Program
      1. 6 weeks 9:30-12:00 @ Felician Village
   2. Stepping Class starts April 1-May 13
   3. Memory Health, March 24th: Includes a free memory screen
   4. 2020 Census is underway
   5. Covid 19 update:
      1. Planning is being done to be prepared in the event of an outbreak
      2. Wash hand, clean surfaces, stay home if not feeling well, be prepared to quarantine.
4. Sr. Center Fee Increases and Financial Report - Curt Hall gave a brief update and overview of new Sr. Center pricing. The Park and Rec. Division along with all other city dept. experience slight price increase in 2020. A lengthy discussion took place related to fees and general operations, the main topics of discussion are as follows:
   1. Fee structure for all groups
   2. Attendance reports
   3. Total budget related to other centers
5. Program Details Review –
   1. Program discussion covered in above item
6. Creative Crafts Discussion
   1. Malzahn: “Creative Crafts is sewing. Sewing machines have issues. Takes place in craft room and conflicts with footcare. Needs better clarity on projects and marketing. Relocate footcare or provide portable dividers.”
   2. Lee: “Could we implement a survey to get info about what people want?”
7. Bake Sale: May 7th @ 9am-12pm
   1. Have Senior Center table with bakes sale at ADRC Health Fair
   2. Al volunteered to chair bake sale
   3. Recommendation to include Line Dancers and Singers
   4. Coordinate: posting in newsletter, marketing posters and bread donations
8. Treasure Sale Kick-Off meeting: March 16th @ 1pm
   1. Hall: Welcomes everyone to attend meeting.
9. Adjourn –
   1. Prior to adjourning discuss takes place regarding restructure of meeting of committee to meet monthly.
   2. Kramer: “We need more active members not more committees”’
   3. Motion to adjourn by Bonk, seconded by Kramer. Meeting adjourned at 10:59 am.

Next meeting will be held on May 11th, 2020.

Respectfully submitted,

Curtis Hall, Park and Rec Division Manager