

**FINANCE COMMITTEE MINUES**  
**July 08, 2010**  
**City Hall – First Floor Hearing Room East**

Chairperson Scott McMeans called the meeting to order at 6:30 PM.

Present: Alderpersons, Scott McMeans, Christopher T. Able, Matt Kadow, Allan Schema, and Alex J. Olson.

Absent: None

Also Present: Mayor Justin M. Nickels, Alderpersons James N. Brey and Dave Soeldner, City Clerk/Deputy Treasurer Jennifer Hudon, Interim Finance Director Tony Scherer, and DPW Business Manager Mike Huck.

**Approval of Minutes**

It was noted that on the minutes of June 21<sup>st</sup> that Scott McMeans was absent and the minutes should be amended to read “Co-Chairperson Christopher Able called the meeting to order at 5:15 PM.”

Motion by Alderperson Able, second by Alderperson Kadow to approve the minutes as amended. Motion passed unanimously.

**Discussion on a Recommendation to Review the Finance Department Organizational Structure and Associated Operational Requirements**

Alderperson McMeans began the discussion by reviewing the conditions which lead to the recommendation to review the Finance Department organizational structure. Alderperson McMeans then added his reasons as to why he felt the review was necessary. He also expressed some concern as the budget process was about to begin and recommended the review be completed in 30 days. A lengthy discussion followed outlining the rationale and support for the organizational review as well as reasons for continuing the hiring process as outlined and instructing the new department head to review the department and staffing requirements. During the discussion the alderpersons were provided information on staffing levels at the Cities of Beloit, Fond du Lac, Steven’s Point and Wausau.

Motion by Alderperson Matt Kadow, second by Alderperson Able to recommend to the Personnel Committee to continue the hiring process for the City Finance Director/Treasurer with the understanding that the new Director would be instructed to review the Finance Department/Treasurer’s Office organization and structure for efficiencies and report his/her findings to the Finance Committee. Motion carried 3:2 with Alderperson McMeans and Olson voting nay.

## **Finance Committee 2011 Budget Priorities and Directives**

Alderspersons were provided a list of the 2010 Budget Priorities and Directive prior to the Finance Committee Meeting. Alderperson McMeans lead the discussion, reviewing what had been done in the past and requested input from the other Committee members as to the content and structure going forward. The Committee discussed the handling of carry-forwards, revenues and revenue enhancements, special assessments, debt issuance and retirement, capital project priorities, health insurance rates, and operational increases/decreases of 3% or greater.

Alderperson McMeans informed the Interim Finance Director that he would contact him in regard to furnishing the Committee with a list of performance ratios to assist them in their deliberations of the 2011 priorities and directives.

### **Next Meeting Date**

The next Finance Committee meeting is scheduled for July 19, 2011, at 6:00 PM

Motion by Alderperson Able, second by Alderperson Schema to adjourn. Meeting adjourned at 8:02 PM.

Alderperson Scott Mc Means Chairperson  
Finance Committee

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By: Anthony J Scherer  
Interim Finance Director