

**STREETS AND SANITATION COMMITTEE
MEETING MINUTES**

*January 25, 2010
6:30 p.m.*

MEMBERS PRESENT

Dave Soeldner
Jason Sladky
Nick Levendusky
Ray Geigel

STAFF PRESENT

Valerie Mellon
Greg Minikel
Sonja Birr
Steve Kipping
Jim Muenzenmeyer

OTHERS

William Fessler
Shirley Fessler
Jeff Stroob
Megan Schmidt
Ald. Scott McMeans
Horst Abel

MEMBERS ABSENT

Jim Brey

Approval of the Minutes from 12/08/09

R. Geigel made a motion to approve the minutes from the December 8, 2009 meeting. N. Levendusky seconded the motion. Motion carried unanimously, no further discussion.

704 Oak Street (Neyman) Public Works Brush Pickup

V. Mellon explained to the Committee that brush was picked up on the northside the week of October 12 - October 15. The northside was reviewed by DPW on October 19th, 2009 and letters were sent to property owners that put brush out after their scheduled pick up dates.

This letter allowed the property owner 5 days to rectify the situation or the DPW would pickup for a fee of \$100. There were a total of 92 letters mailed out with only 12 charges.

Mr. Abel acts as a caretaker of the property and was present to inform the Committee that Ms. Neyman is out of town.

The Committee wanted to be sure the notice was published enough in advance and the Engineering department assured that it was, in fact, the Committee recommended pushing pickup dates back from what was originally proposed by the DPW.

R. Geigel made a motion to reduce the amount of the pickup to \$25. No second, motion died.

D. Soeldner explained that he thought it was a unique situation because most owners are local and therefore had more chances to see the HTR, radio and website articles. Due to this owner also living in Tennessee, she did not receive the warning letter until after the deadline. This complaint was the only one received of this nature. He felt we should handle on a case by case basis, in which Ald. McMeans agreed.

R. Geigel made a motion to reduce fee to \$50. D. Soeldner seconded the motion. Motion carried unanimously, no further discussion.

Request for POD at 914 N. 5th Street (Cheryl Karst)

V. Mellon explained we generally don't allow right of way use permits during the winter months due to the obstruction of the ROW making plowing difficult. However, Cheryl Karst is requesting a POD be placed in front of her residence within the parking lane on N. 5th Street. After discussions, V. Mellon said she is definitely more comfortable with only allowing a 10 day permit versus the 30 days that were originally requested. Cheryl also felt confident that the POD would be delivered, filled and picked up within a 5 day span but requested time to flex within to accommodate weather.

R. Geigel made a motion to allow parking of the POD for a total of 10 days on the street with proper signage and "No Parking" signs to be placed on the other side of the street and other conditions per the Engineering Department to be listed on the ROW use permit. J. Sladky seconded the motion. Motion carried.

Update on USH 151 (Calumet Ave) - Dufek to West

V. Mellon informed the Committee that she recently met with the Department of Transportation (DOT), which informed her that if we don't obtain Committee approval to move ahead with the USH 151 project, the DOT won't help fund this project. V. Mellon advised the Committee to think ahead about future development. She explained the two alternatives provided by DOT and the Right-of-way that would need to be acquired. Properties south of Hwy 151 would become more marketable after providing for safe left turn storage and movements for both residential and commercial developments. \$120,000 is the estimated requirement for the "shifted north" alternative to commit from the City.

Bill Fessler was present to share his interest in this development. If there isn't approval, he intends to develop his properties which wouldn't allow the updating proposed.

R. Geigel was concerned that if we don't move forward with this project, we may have future problems obtaining funding from the DOT.

N. Levendusky made a motion to move forward with "shifted north" alternative and budget \$120,000 for ROW acquisition. Also, \$600,000 will need to be committed for construction in 2012. R. Geigel seconded the motion.

Motion carried, no further discussion.

Aerial Photography Proposal from Aerometrics

V. Mellon recommends having Aerometrics fly the area this year to update mapping from 5 years ago. These maps are used by many departments.

This mapping is done at 2500 feet which shows a lot of detail, which can be zoomed in on to provide a clear picture of pavement condition, markings and lanes which is crucial to planning and engineering discussions.

R. Geigel made a motion to go ahead with the project. D. Soeldner seconded the motion.

Motion carried, no further discussion.

Complaint from Lee Troullier re: late Fee for Right-of-way Excavation Permit

Tabled until next meeting. Invite (for a second time) Lee Troullier to this meeting.

IDDE Final Report

G. Minikel explained the report to the Committee. Informational only.

Ordinance (09-699) to amend Section 16.07 regarding demolition of buildings

J. Muenzenmeyer wanted language drafted by the Attorney's office to include a performance bond to protect the City.

The Committee recommends approval of Ordinance.

Ordinance (09-700) to amend Section 7.09(6) requiring sidewalks

Committee unanimously recommends referral to the Board of Public Works.

Ordinance (09-741) to amend Section 25.05(8) of the Municipal Code to adjust rates for sewer service charges effective January 1, 2010

Committee recommends approval of new rate structure.

Meeting adjourned at 8:00 p.m.



Valerie Mellon, P.E.
Director of Public Works
and City Engineer