

MINUTES OF THE MEETING OF  
THE MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES  
JUNE 28, 2010

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by Vice President David Gratz at 5:30 p.m., Monday, June 28, 2010.

**TRUSTEES PRESENT:** Gratz, Kornely, Pfeffer, Schmidt, Sczygelski, Stokes, and Vollendorf

**TRUSTEES ABSENT:** Able, Diedrich, Hazlewood and Waldron

**OTHERS PRESENT:** Stewart, Davis, Muchin Young, Herrmann, Eisenschink, and Horbeck

**MINUTES:** A motion was made by Vollendorf, seconded by Kornely, to approve the minutes of the May 24, 2010, 5:00 p.m. closed meeting with an amendment to paragraph two under "Labor Management Service options" to read, Stewart discussed brief meeting with representatives from Michael Best & Friedrich, LLP. Trustees asked for more specific cost quotes **and referrals from other clients**, and the minutes of the May 24, 2010 Board of Trustees regular meeting, and the May 24, 2010, 6:30 p.m. closed meeting. Motion carried.

**FINANCIAL MANAGEMENT REPORT:** A motion was made by Pfeffer, seconded by Stokes, to approve the Financial Management Report for the month of May, 2010 in the amount of \$190,387.15. Motion carried.

**CHECK REGISTER:** A motion was made by Pfeffer, seconded by Kornely, to approve the Manitowoc Public Library operating check register for the month of June, 2010 in the amount of \$74,546.93. Motion carried.

A motion was made by Pfeffer, seconded by Vollendorf, to approve the Manitowoc Public Library Foundation check register for the month of June, 2010 in the amount of \$677.50. Motion carried.

**PUBLIC COMMENT:** Nothing to report.

**CORRESPONDENCE:** Enclosed in packet.

**COMMITTEE REPORTS:** Kornely presented the proposed slate of officers for the period of August, 2010 thru July, 2011 as follows: President – David Gratz; Vice President – Dolly Stokes; Secretary/Treasurer – Jane Pfeffer. A vote will be taken at the July 26, 2010 meeting.

**DIRECTOR'S REPORT:** Copies of the Director's Report for the period of May, 2010 thru June, 2010 were included in the board packets, as well as Department Managers' Reports for the month of May, 2010. In addition Stewart introduced the newly appointed Trustee, Kevin Schmidt (County), replacing Jim Brey.

**TRUSTEE MANUAL:** Nothing to report.

**OLD BUSINESS:** There was discussion regarding the Library's Staffing History and Reorganization of Staffing Tables.

A motion was made by Vollendorf, seconded by Sczygelski, that Stewart meet with the County regarding the matter of Legal Counsel, acquiring rates and availability from the County and Michael Best & Friedrich, LLP. Stewart may also bring a representative to the next meeting. Motion carried.

A motion was made by Vollendorf, seconded by Pfeffer, to approve the amount of the MPL Foundation Checking Account 2010 Expenditure Plan, minus the cost of a Library Van. Motion carried.

**NEW BUSINESS:** There was some discussion regarding the start time of Library Board meetings, the consensus of all Trustees in attendance was that it will remain at 5:30 p.m.

Further information is needed in regards to the purchase of a Library Van; no action taken at this time.

The Petitions & Solicitations Policy & Procedure was discussed; no action taken at this time.

A motion was made by Vollendorf, seconded by Sczygelski, to move we pay the invoice for Sirsi Dynix Telemessaging Service, in the amount of \$16,697.58, to be taken from the LARS account. Motion carried.

The next meeting of the Board of Trustees will be Monday, July 26, 2010 at 5:30 p.m.

There being no further business to come before the Board, a motion was made by Kornely, seconded by Schmidt, to adjourn. Motion carried. The meeting adjourned at 6:57 p.m.

Respectfully submitted,

Mary Davis,  
Recording Secretary