



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Finance Committee

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Tuesday, November 10, 2015

5:30 PM

Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### 1. Call to Order

#### 2. Roll Call

#### 3. Approval of Minutes

15-1176 November 3, 2015

Attachments: 11032015 MeetingMinutes

15-1177 November 4, 2015

Attachments: 11042015 MeetingMinutes

#### 4. Public Comment

#### 5. Discussion and Action Items

[15-1126](#) Outdoor public ice skating rink, recommending approval to remove \$20,000 from Mayor's 2016 room tax budget requests and use \$20,000 from current fund balance reserves. (Parks previously approved ice rink in downtown Farmer's Market lot for winter of 2015/16).

Sponsors: Sladky

Attachments: [15-1126.pdf](#)

[15-1178](#) Recommend 1 year Extension to current Copier Agreement with Wisconsin Document Imaging

**Attachments:** [MANITOWOC CITY CONTRACT 2016-2017 \(3\) COPIER EXTENSION](#)

[15-1179](#) Holiday Premium Pay for Non-Protective Employees.

**Attachments:** [Holiday pay Analysis 2015](#)  
[Holiday Pay EPM Change](#)  
[Ltr from WWTF Operators Holiday Pay](#)

[15-1132](#) Capital Allocation Working Group (CAWG) Request up to \$650 for Capping of the Well at the Visitor Information Center. The Committee recommended approving the request and forwarding to CAWG and Finance.

**Attachments:** [15-1132.pdf](#)

[15-1135](#) Capital Allocation Work Group (CAWG) Unbudgeted Request for a 4-Post Lift and Jacks. The Committee recommended approval of the Request and to forward to CAWG/Finance.

**Attachments:** [15-1135 Streets Division 4-Post Lift and Jacks Unbudgeted Request.pdf](#)

[15-948](#)**2016 Budget**

- Meeting dates
- Requests for reinstatement - None Received
- Budget amendments
- Capital items and recommended borrowing level and sources of funds
- Financial Plan and Pay-As-U-Go Approach
- RFP for Assessor Services
- TIF Admin Fees
- Room Tax
- Brad Viegut, RW Baird regarding Debt Financing Options
- Mirro Razing Estimates/Project Costs

**Attachments:**[151015 Expenditure Restraint Program](#)[151015 Levy Limits Explanation](#)[151015 PAY AS U GO Plan from February 2015](#)[151015 Tax Levy and Debt Service Information](#)[151019 Letter Assessor Revaluation Options](#)[151019 TIF Information Ehlers Study](#)[151019 Amendment 1 Mayor recommended](#)[151021 Departmental Guidance in Preparing 2016 Budget](#)[151021 Assumptions within the budget](#)[151021 Library Budget](#)[151021 Admin Charges Detail for TIF, Grants and RLF](#)[2016 Proposed Room Tax Budget](#)[Baird financing plan\\_manitowoc 110415](#)[Baird Mirro\\_manitowoc cy \(example\)](#)[Expenditure Restraint 2016 Budget](#)[Updated Financial Plan with New Debt Numbers Mayor Proposed 2016](#)[Mirro Timeline.pdf](#)**6. Adjournment**

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.