

MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES

Dave Luckow, Chairperson, called the meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, July, 13 2010 at 4:03 P.M.

Board members present: Dave Luckow, Chairperson
 Jim Brey
 Gregg Wolf
 Dale Zahn
 Val Mellon
 Gary Underwood
 Brian Helminger, Secretary

Board Member/s not present: Scott Mertens

Also present: Michael Jaeger

MINUTES

The first item on the agenda was the minutes of the June 8, 2010 Board meeting. Motion by Gary Underwood to accept the June 8, 2010 Board Meeting minutes as corrected and place on file; second by Val Mellon. Motion carried unanimously.

FINANCIAL REPORT APRIL 2010

Helminger presented the budget status and sewer revenue data reports for the month of May 2010. Budget line 491100 was added to the budget status report to account for the proceeds received for the Clean Water Fund loan on the 40th & Archer lift station. Collectively, the hauled waste revenue was the largest single stream of sewer revenue surpassing both Busch Ag and Red Arrow. Total revenue for 2010 was questioned as being very low compared to 2009. Helminger indicated that revenues are down, but that the 2009 revenue number included reserves from line 493100 Fund Balance Applied which used to fund debt service on the two existing Clean Water Fund loans. The change was made to more accurately show actual sewage revenue for the year. Motion by Dale Zahn to accept the financial report and place on file; second by Gregg Wolf. Motion carried unanimously.

YEAR-TO-DATE SEWER REVENUES

Helminger presented the 2010 sewer revenue data chart that compares year over year of actual sewer revenue to budgeted revenue. As of May 2010, a \$675,605 dollar shortfall has been realized and will continue to increase the remainder of the year. Helminger presented 5 areas in the 2010 budget where a projected total of \$895,452 in savings could potentially be realized; however, that figure is still not enough to break even for 2010. Helminger proposed a mid- year sewer rate increase to make up the projected shortfall. The pros and cons were discussed by the WWTF Board. Motion by Val Mellon to keep the sewer rates unchanged for 2010 and use undesignated reserves to make up for any shortfall in sewer revenue; second by Dale Zahn. Motion carried unanimously.

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ELECTION OF WWTF CHAIRPERSON

Dave Luckow has served as chairperson for over the past year. Gregg Wolf indicated that he would have no problem running the meetings and moving from the Vice Chairperson. Motion by Dave Luckow to nominate Dale Zahn for the Vice Chairperson and install Gregg Wolf as WWTF Board Chairman; second by Val Mellon. Motion carried unanimously.

PLANT REPORT

Jaeger reviewed plant operating parameters and the projects completed for the month of June. No action taken.

The next WWTF Board meeting is scheduled for, Tuesday, August 10, 2010 at 4:00 P.M.

Motion to adjourn made by Dale Zahn.

Meeting adjourned at 5:07 P.M.

Respectfully submitted,

Brian Helminger
Secretary, WWTFB

BH/jma

Copy: City Clerk's Office