



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes Finance Committee

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Tuesday, August 11, 2015

5:00 PM

Council Chambers

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### 1. Call to Order

### 2. Roll Call

*Others Present: Finance Director Steve Corbeille, Comptroller Kim Lynch, Marcus Neseemann, Assistant Police Chief Nick Reimer, and Fire Chief Todd Blaser.*

**Present:** 4 - McMeans, Brandel, Able and Brey

**Absent:** 1 - Sitkiewitz

### 3. Approval of Minutes

**Moved by Brandel, seconded by Able, that this be accepted. The motion carried by the following vote:**

**Aye:** 4 - McMeans, Brandel, Able and Brey

[15-768](#) Minutes of July 7, 2015

**Attachments:** [07072015 MeetingMinutes](#)

### 4. Public Comment

*No public comment at this meeting.*

### 5. Discussion and Action Items

[15-815](#) Resolution to borrow \$184,713 for a 20 year period from the Board of Commissioners of Public Lands of Wisconsin (State Trust Fund Loan) to be used for financing affordable housing units as part of Mirro Plant #3 renovation.

**Attachments:** [20150806213657870](#)

**Moved by Able, seconded by Brey, that this Resolution be accepted and referred to Council. The motion carried by the following vote:**

**Aye:** 4 - McMeans, Brandel, Able and Brey

[15-734](#) 2014 Comprehensive Annual Financial Report & Management Letter from Schenck, SC

**Attachments:** [management letter.pdf](#)

[2014 Comprehensive Annual Financial Report](#)

*Tom Karman, CPA Shareholder from Schenck SC will be present at the Common Council meeting to present the Management Letter and CAFR. No action taken on this item.*

[15-766](#) Recommendation by Capital Allocation Working Group to Fund Unbudgeted Request for a Paper Shredder for Police Department (not to exceed \$2,247 CAWG End of Life Fund)

**Attachments:** [PD paper shredder](#)

**Moved by Able, seconded by Brey, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 4 - McMeans, Brandel, Able and Brey

[15-816](#) Unbudgeted Request for Furnace replacement at Red Arrow Restroom Building approved by CAWG up to \$2,745.00

**Attachments:** [20150807192659164](#)

**Moved by Brey, seconded by Brandel, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 4 - McMeans, Brandel, Able and Brey

[15-817](#) Unbudgeted Request for Heating System replacement at DPW Garage approved by CAWG up to \$19,000.00

**Attachments:** [20150807192650068](#)

**Moved by Able, seconded by Brandel, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 4 - McMeans, Brandel, Able and Brey

[15-837](#) Unbudgeted Request for Engine Replacement on MED #4 Ambulance for Fire Department up to \$16,000

**Attachments:** [20150810214546559](#)

**Moved by Brey, seconded by Able, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 4 - McMeans, Brandel, Able and Brey

[15-767](#) Quarterly Report of Capital Allocation Working Group (CAWG)

**Attachments:** [20150721201943202](#)  
[20150810214939225](#)

[15-810](#) Request to fill the Account Clerk position in Treasury

**Attachments:** [Account Clerk](#)

**Moved by Able, seconded by Brey, that this Action Item be approved and referred to council. The motion carried by the following vote:**

**Aye:** 4 - McMeans, Brandel, Able and Brey

## 6. Adjournment

**Moved by Brandel, seconded by Able, that this be accepted. The motion carried by the following vote:**

**Aye:** 4 - McMeans, Brandel, Able and Brey