



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, May 2, 2017

6:00 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 4 - Brey, McMeans, Sitkiewitz and Lotz

Absent: 1 - Howe

3. Approval of Minutes

[17-0463](#) Finance April 4, 2017

Attachments: [MeetingMinutes 04-Apr-2017](#)

Moved by McMeans, seconded by Sitkiewitz, that the Minutes be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

4. Public Comment

No public comment at this meeting.

5. Public Hearings

No Public Hearings at this meeting.

6. Presentations

No presentations for this meeting.

7. Discussion and Action Items

[17-0371](#) Restricted Cash and Investment Services Accounts (Move from JP Morgan to Bank First National), recommend accepting

Attachments: [MPU Transfer Redemption Accounts to Bank First National](#)

Moved by McMeans, seconded by Sitkiewitz, that this Action Item be accepted for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

[17-0458](#) Request to Re-Organize Finance, Treasury and Clerk functions

Attachments: [Current Org Chart 2017](#)

[Proposed Organization Table 2017](#)

[Administrative Support Specialst-Clerk.Treasury Office JD 5.2017
Clean JL](#)

[Administrative Support Specialst-Clerk.Treasury Office JD 5.2017
Redline JL](#)

[Comptroller.Deputy Treasurer JD 5.2017 Clean JL](#)

[Comptroller.Deputy Treasurer JD 5.2017 Redline JL](#)

[Deputy City Clerk JD 5.2017 Clean JL](#)

[Deputy City Clerk JD 5.2017 Redline JL](#)

[Finance Director Treasurer 05-2017 Clean JL](#)

[Finance Director Treasurer 05-2017 Redline JL](#)

[City Clerk JD 5.2017 Clean JL](#)

[City Clerk JD 5.2017 Redline JL](#)

Moved by Sitkiewitz, seconded by Lotz, that this Action Item be accepted and referred to Council. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

[17-0459](#) Enterprise Fleet Services Agreements for Non-CDL Vehicles

Attachments: [Enterprise Agreements Manitowoc WI March 2017](#)

[Credit Application - Fleet](#)

[Case Study - City of Ferndale](#)

[Case Study - City of Gardena](#)

[Case Study - City of Westminster](#)

[Case Study St. Croix Sheriff's Office](#)

[Enterprise Fleet Analysis version #1](#)

S Corbeille, Finance Director/Treasurer spoke to the committee about the overall process and provided the committee with case studies from other communities.

No action was taken on this item.

A representative from Enterprise will be asked to attend the next committee meeting to discuss the entire process of how their system works and to answer any questions the committee has.

8. Adjournment

Moved by McMeans, seconded by Sitkiewitz, to adjourn.