



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Finance Committee

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Tuesday, September 5, 2017

6:00 PM

Council Chambers

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

#### 3. Approval of Minutes

[17-0859](#) Finance Minutes August 1, 2017

**Attachments:** [MeetingMinutes 01-Aug-2017](#)

**Moved by McMeans, seconded by Howe, that the Minutes be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

#### 4. Public Comment

No public comments at this meeting.

#### 5. Presentations

No presentations at this meeting.

#### 6. Discussion and Action Items

[17-0877](#) Resolution Providing for the Sale of Approximately \$775,000 General Obligation Promissory Note

**Attachments:** [prs capital financing plan\\_manitowoc 090517](#)

[cr4 manitowoc cy \(Base\)](#)

[cr4 manitowoc cy \(Sc2\)](#)

**Moved by McMeans, seconded by Howe, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[17-0898](#) Resolution Supporting Creation of Tax Incremental Financing District #19, Downtown, and Declaring the Area in Need of Rehabilitation and Conservation

**Attachments:** [17-0898 Resolution-Council 09-18-17](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[17-0896](#) Term Sheet for Tax Incremental Financing for Project "Spirit" on Parcel 000-237-000

**Moved by McMeans, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[17-0904](#) Term Sheet for Schuette Building Renovations Including Tax Incremental Financing, Brownfields Loan, Downtown Revolving Loan, and WEDC Grant.

**Moved by Sitkiewitz, seconded by Howe, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[17-0894](#) I-43 Tech Park Land Sales Realtor Commission Policy and Recommendation of the Industrial Development Corporation; recommend to Approve

**Attachments:** [17-0894 Staff Report-Realtor Commission Finance](#)

**Moved by McMeans, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:**

[17-0895](#) Letter of Interest Regarding I-43 Tech Park Land Sale (Parcel 449-003-070, 3.16 acres) and Recommendation of the Industrial Development Corporation; recommend to Approve

**Attachments:** [17-0895 Staff Report-Color Craft Land Sale Finance](#)  
[17-0895 Staff Report Attachments](#)

**Moved by McMeans, seconded by Howe, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[17-0897](#) Project Plan and Boundary for Creation of Tax Incremental Financing District #19, Downtown

**Attachments:** [17-0897\\_TID 19 Project Plan - DRAFT 08302017](#)

**Moved by Sitkiewitz, seconded by McMeans, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[17-0790](#) Unbudgeted CAWG Request for Booster Pump for Streets Garage

**Attachments:** [Fleet - Booster Pump DPW garage unbudgeted](#)  
[Fleet - Booster Pump DPW garage unbudgeted \(1\)](#)

**Moved by Lotz, seconded by Howe, that this Request be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[17-0791](#) Unbudgeted CAWG Request for Two Box Plow Blades

**Attachments:** [Fleet - Box Plow Blades unbudgeted](#)  
[Fleet - Box Plow Blades unbudgeted \(1\)](#)

**Moved by McMeans, seconded by Sitkiewitz, that this Request be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[17-0816](#) Report of Finance Committee with recommendation of Alex Allie to serve as a member of the Manitowoc Public Utilities Commission for a five year term, October 1, 2017 through September 30, 2022, recommend for election.

**Moved by Sitkiewitz, seconded by Howe, that this Appointment be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[17-0858](#) Request adding Comptroller/Deputy Treasurer to the credit card holder listing at a credit limit of \$2,000

**Attachments:** [Current CC Holders List](#)

**Moved by McMeans, seconded by Howe, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[17-0876](#)

Approve extension of contract for ISDN PRI Lines and Centrex Lines with AT & T which are necessary for the city's telecommunication network; recommend to Approve.

**Attachments:** [Phone Line Renewal 2017](#)

**Moved by Howe, seconded by Lotz, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

## 7. Adjournment

**Motion by E Sitkiewitz, seconded by M Howe to adjourn.**