



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, January 2, 2018

6:00 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

3. Approval of Minutes

[18-0009](#) Finance December 18, 2017

Moved by McMeans, seconded by Sitkiewitz, that the Minutes be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

4. Public Comment

No public comment at this meeting.

5. Discussion and Action Items

[17-1040](#) Possible interim financing for Lake Michigan Trans Lake Shortcut, Inc. d/b/a/ Lake Michigan Carferry as part of the Carferry Dock Replacement Project. Recommending to instruct staff to develop an agreement with LMC.

Moved by McMeans, seconded by Howe, to accept and refer to Council a short term financing agreement for Jan 15 Council meeting. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[18-0010](#) Credit Card Request for Maritime Metro Transit.

Moved by Sitkiewitz, seconded by Howe, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[18-0006](#) Policy regarding serving Alcohol while renting the Senior Center Facility. Recommend approving changing the policy to reflect other city rentals.

Moved by Sitkiewitz, seconded by Lotz, that this Action Item be accepted to have the Senior Center treated as other facility rentals. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[18-0005](#) Job Description for Business and Housing Development Planner

Moved by Sitkiewitz, seconded by Howe, that this Action Item be accepted and a resolution be drafted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[18-0007](#) Term Sheet for Tax Incremental Financing in support of business expansion by Lakeside Foods, Inc.

Moved by Sitkiewitz, seconded by McMeans, that this Action Item be approved at the \$4.9mm level and forward to council. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

[17-0989](#) Development Agreement Between the City and Doneff's Schuette Building LLC for Tax Incremental Financing Assistance

No action on this item at this time.

[18-0008](#) Job Description Payroll Administrator (Finance Dept)

- Retirement of existing employee (Aug 2018)
- Request to fill with overlap, after official notice of retirement presented
- Approval of revised job description

Moved by McMeans, seconded by Sitkiewitz, that this Action Item be accepted and a resolution be drafted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

6. Adjournment

Moved by Howe, seconded by Sitkiewitz, to adjourn.