



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Finance Committee

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Thursday, February 8, 2018

6:00 PM

Council Chambers

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 3 - Brey, Sitkiewitz and Howe

**Absent:** 2 - McMeans and Lotz

#### 3. Public Comment

No public comment at this meeting.

#### 4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

##### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[18-0128](#) Minutes of the August 17, 2017 Power Supply Project Committee Great Lakes Utilities meeting, recommending acceptance and place on file.

**Attachments:** [18-0128](#)

**Moved by Sitkiewitz, seconded by Howe, that the Minutes be accepted for Consent Agenda. The motion carried**

[18-0129](#) Minutes of the December 15, 2017 Manitowoc Public Utilities Commission meeting. Recommending acceptance and place on file.

**Attachments:** [18-0129](#)

**Moved by Sitkiewitz, seconded by Howe, that the Minutes be accepted for Consent Agenda. The motion carried**

[18-0130](#) Minutes of December 19, 2017 Great Lakes Utilities Board of Directors meeting. Recommending acceptance and place on file.

**Attachments:** [18-0130](#)

**Moved by Sitkiewitz, seconded by Howe, that the Minutes be accepted for Consent Agenda. The motion carried**

[18-0131](#) Report of 2017 Municipal Court Revenues & Caseload Statistics. Recommending acceptance and place on file.

**Attachments:** [18-0131](#)

**Moved by Sitkiewitz, seconded by Howe, that this Report be accepted for Consent Agenda. The motion carried**

[18-0132](#) Minutes of the January 29, 2018 Finance Committee meeting. Recommending acceptance and place on file.

**Attachments:** [Finance Minutes 1-29-18](#)

**Moved by Sitkiewitz, seconded by Howe, that the Minutes be accepted for Consent Agenda. The motion carried**

## 5. Discussion and Action Items

[18-0062](#) Claim of Manitowoc Asset Improvement, LLC, Case No. 1:18-cv-035, recommend to accept and refer to the City Attorney.

**Attachments:** [Manitowoc Asset Improvement, LLC](#)

**Moved by Sitkiewitz, seconded by Howe, that this Claim be accepted and refer to the City Attorney. The motion carried by the following vote:**

**Aye:** 3 - Brey, Sitkiewitz and Howe

[18-0135](#) 4th Quarter Claims Report from City Attorney, recommend to accept and place on file.

**Attachments:** [00081351](#)

**Moved by Sitkiewitz, seconded by Howe, that this Report be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 3 - Brey, Sitkiewitz and Howe

[18-0059](#) Report of City Clerk of proposed schedule of assessments for 2018 Weights and Measures licenses, recommend to accept and place on file.

**Attachments:** [2018WMAssess.pdf](#)

**Moved by Sitkiewitz, seconded by Howe, that this Report be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 3 - Brey, Sitkiewitz and Howe

[18-0082](#) Rahr- West Museum Board Request to Adjust Rental Rates, recommend to accept.

**Attachments:** [Rahr West Rental Rates 18-0082](#)

**Moved by Sitkiewitz, seconded by Howe, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 3 - Brey, Sitkiewitz and Howe

[18-0084](#) Quarterly CAWG Report for December 31, 2017, recommend to accept and place on file.

**Attachments:** [CAWG Quarterly Report 12 31 17](#)

**Moved by Sitkiewitz, seconded by Howe, that this Report be accepted and place on file. The motion carried by the following vote:**

**Aye:** 3 - Brey, Sitkiewitz and Howe

[18-0121](#) CAWG Request to fund up to \$7,715 for Concrete Slab to accept donated Corporate item - Lower Henry Schuette Park

**Attachments:** [CAWG Slab Donation](#)

**Moved by Howe, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 3 - Brey, Sitkiewitz and Howe

[18-0122](#) CAWG Request to fund up to \$48,000 to purchase used grader from the Town of Franklin

**Attachments:** [CAWG Grader](#)

**Moved by Sitkiewitz, seconded by Howe, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 3 - Brey, Sitkiewitz and Howe

[18-0125](#) Communication from City Assessor on 2017 Tax Roll Omitted Parcels: 835-102-050, 835-102-060, 835-201-020 (Meijer Stores) and 449-006-020 (Apex Leasing), recommend to accept and place on file.

**Attachments:** [Omitted Letter 01-25-2018 \(3\)](#)

**Moved by Howe, seconded by Sitkiewitz, that this Communication be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 3 - Brey, Sitkiewitz and Howe

[18-0127](#) Report on Expenditures Toward Demolition of Former Mirro Plant 9, 1512 Washington Street, recommend to accept and place on file.

**Attachments:** [Memo to Council-Mirro Budget Performance\\_02-08-18](#)

**Moved by Sitkiewitz, seconded by Howe, that this Report be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 3 - Brey, Sitkiewitz and Howe

[18-0088](#) Request to hire an Intern for Community Development for May-August, recommend to accept using the usual posting process.

**Attachments:** [Community Development Intern JD 01 18.pdf](#)

**Moved by Howe, seconded by Sitkiewitz, that this Request be accepted using the usual posting process. The motion carried by the following vote:**

**Aye:** 3 - Brey, Sitkiewitz and Howe

[18-0133](#) 2018 Capital Financing Plan, recommend to accept and place on file.

**Attachments:** [2018 Timeline Financing CIP](#)

**Moved by Sitkiewitz, seconded by Howe, that this Report be accepted and place on file. The motion carried by the following vote:**

**Aye:** 3 - Brey, Sitkiewitz and Howe

## 6. Adjournment

**Moved by Sitkiewitz, seconded by Howe, to adjourn.**