



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, December 4, 2018

6:00 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

3. Public Comment

No public comment at this meeting.

4. Approval of Minutes

[18-1229](#) Minutes of November 5, 2018 Finance Committee meeting, recommending approval and place on file.

Attachments: [Minutes 11-5-18](#)

Moved by Sitkiewitz, seconded by Lotz, that the Minutes be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1230](#) Minutes of the November 13, 2018 Finance Committee meeting, recommending approval and place on file.

Attachments: [Min 11-13-18](#)

Moved by Sitkiewitz, seconded by Lotz, that the Minutes be accepted for Consent Agenda. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1231](#) Minutes of the MPU Commission meeting of October 15, 2018, recommending acceptance and place on file.

Attachments: [MPU Minutes 10-15-18](#)

Moved by Sitkiewitz, seconded by Lotz, that the Minutes be accepted for Consent Agenda. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

5. Discussion and Action Items

[18-1235](#) Petition/Application and Amended Petition/Application for Restraining Order, recommend to accept to refer to the City Attorney.

Attachments: [18-1235](#)

Moved by Williams, seconded by Sitkiewitz, that this Communication be accepted to refer to the City Attorney. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1250](#) Waiver of right of first refusal for land sale in Industrial Park, recommend to waive our right.

Attachments: [Memo to Finance.pdf](#)

Moved by McMeans, seconded by Williams, that this Action Item be accepted to waive our right. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1114](#) 3rd Quarter Budget Exception Report, recommend to accept and place on file.

Attachments: [A_Revenues 3rd Quarter 2018](#)
[a_Expenses 3rd Quarter 2018](#)

Moved by McMeans, seconded by Sitkiewitz, that this Report be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-0788](#) Purchase of 4 new pieces of equipment from the Perpetual Care Fund, recommendation from Public Infrastructure to approve the request consistent with Finance Committee approval, recommend to place on file.

Attachments: [18-0788](#)

Moved by Sitkiewitz, seconded by Lotz, that this Request be accepted to place on file. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1226](#) Final Audit Tax Incremental District Number Eleven (TID# 11), recommend to accept and place on file.

Attachments: [Financial Statements-2018 Manitowoc TID 11 FS-1182018](#)

Moved by Sitkiewitz, seconded by McMeans, that this Action Item be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1227](#) Final Audit Tax Incremental District Number Thirteen (TID# 13), recommend to accept and place on file.

Attachments: [Financial Statements-2018 Manitowoc TID 13 FS-1182018](#)

Moved by Sitkiewitz, seconded by Lotz, that this Action Item be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1232](#) Resolution establishing election official's wages for 2019.

Attachments: [18-1232](#)

Moved by McMeans, seconded by Lotz, that this Resolution be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1233](#) Request for Theatre Licenses to be granted on a calendar year, recommend to approve the request.

Attachments: [18-1233](#)

Moved by Sitkiewitz, seconded by Williams, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1234](#) Communication regarding Apportionment of State and County 2018 Property Taxes and Charges, recommend to accept and place on file.

Attachments: [18-1234](#)

Moved by McMeans, seconded by Sitkiewitz, that this Communication be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1236](#) Approval of downtown façade grant program, recommend to adopt the grant program.

Attachments: [downtown facade grant application](#)
[downtown facade grant](#)
[Report to Finance - Downtown Facade Program](#)

Moved by Sitkiewitz, seconded by McMeans, that this Action Item be accepted to adopt the grant program. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1238](#) Copier Maintenance Agreement, recommend to enter into the agreement.

Attachments: [Copier_MANITOWOC 2019 CONTRACT](#)

Moved by Sitkiewitz, seconded by Lotz, that this Agreement be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1239](#) Car Ferry Loan through the State Infrastructure Bank Program

No action was taken on this item at this meeting. It will be held for possible action at the next meeting.

6. Adjournment

A motion was made by Todd Lotz, seconded by Scott McMeans, to adjourn.