



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Wednesday, February 13, 2019

6:00 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 4 - Brey, McMeans, Sitkiewitz and Williams

Absent: 1 - Lotz

3. Approval of Minutes

[19-0156](#) Minutes of January 2, 2019 Finance Committee meeting, recommending approval and place on file.

Attachments: [Minutes January 2, 2019](#)

Moved by Sitkiewitz, seconded by Williams, that the Minutes be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0157](#) Minutes of MPU Commission meetings of November 26, 2018 and December 10, 2018; recommending acceptance and place on file.

Attachments: [MPU Commission Minutes 11-26-18](#)

[MPU Commission Minutes 12-10-18](#)

Moved by Sitkiewitz, seconded by Williams, that the Minutes be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

4. Public Comment

5. Discussion and Action Items

[19-0080](#) Discussion and possible action for a Sustainable Transportation and Development Strategies Resolution, recommend to place on file.

Attachments: [19-0080 Sustainable Transportation](#)

Moved by Sitkiewitz, seconded by McMeans, that this Resolution be placed on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0158](#) Lease with 205 N 8th St LLC for Parking Lot

Attachments: [19-0158](#)

No action taken on this item. It will be brought back to the next Finance Committee meeting with the agreement.

[19-0159](#) Discussion and possible action on Application for "Class B" Tavern License for True Endeavors, LLC, Brennan Seehafer, Agent, 606 Quay St., recommend to grant the license with amended premise subject to approvals, inspections, payment of license fees and meeting State Statute requirements as well as having an approved premise in place by June 30, 2019 that meets State Building and Fire Codes.

Attachments: [True Endeavors, LLC Tavern License Request](#)

Moved by Sitkiewitz, seconded by Williams, that this Request be accepted to grant the license with amended premise subject to approvals, inspections, payment of license fees and meeting State Statute requirements as well as having an approved premise in place by June 30, 2019 that meets State Building and Fire Codes. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0160](#) Ordinance to amend Section 11.260 of the Manitowoc Municipal Code regulating Sidewalk Cafes

Attachments: [19-0160](#)

[Ordinance to Revise 11.260 Sidewalk Cafes](#)

Moved by Sitkiewitz, seconded by McMeans, that this Ordinance be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0161](#) Discussion and possible action on waiver of fees for Night Market 920 2019 events, recommend to waive fees.

Attachments: [Night Market 920](#)

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Moved by McMeans, seconded by Sitkiewitz, that this Request be accepted to waive fees. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0162](#) 2018 Claims Report from City Attorney McDaniel, recommend to accept and place on file.

Attachments: [19-0162](#)

Moved by Sitkiewitz, seconded by Williams, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0163](#) 2018 Municipal Court Revenues & Caseload Statistics, recommend to accept and place on file.

Attachments: [19-0163](#)

Moved by Sitkiewitz, seconded by McMeans, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0164](#) Report of City Clerk of proposed schedule of assessments for 2019 Weights and Measures licenses

Attachments: [19-0164](#)

Moved by McMeans, seconded by Sitkiewitz, that this Report be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0165](#) Resolution authorizing and designating public depositories

Attachments: [19-0165](#)

Moved by McMeans, seconded by Sitkiewitz, that this Resolution be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0166](#) An Ordinance to amend Section 11.220 of the Manitowoc Municipal Code regulating Animal Licenses, Section 11.220(4) Chickens.

Attachments: [Ord to Amend 11.220 Chicken Licenses](#)

Moved by Sitkiewitz, seconded by Williams, that this Ordinance be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0167](#) Presentation of the Budget Book

Attachments: [Budget Book 2019](#)

Moved by Sitkiewitz, seconded by Williams, that this Report be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0168](#) Investment Report, recommend to accept and place on file.

Attachments: [2018 Bank Reconciliation](#)

Moved by McMeans, seconded by Williams, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0183](#) Request to rescind 2018 real estate taxes in the amount of \$4,779.05 due to palpable error on Real Property Parcel 788-011-060, ABP Homes LLC and refund overpayment of \$743.33, recommend to approve the request.

Attachments: [19-0183](#)

Moved by Sitkiewitz, seconded by McMeans, that this Request be accepted. The motion carried by the following vote:

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

19-0076 Proposed TIF Development Agreement with Webster Family Holdings, LLC dba Red Line Plastics

6. Closed Session

Meeting went into Closed Session:
the motion to convene in closed session was made by Alderperson McMeans and seconded by Sitkiewitz. A roll call was taken on the motion:
4-Ayes 1-Absent

[19-0076](#) Proposed TIF Development Agreement with Webster Family Holdings, LLC dba Red Line Plastics

7. Reconvene in Open Session

Meeting to Reconvene:
The motion to reconvene in open session was made by Alderperson McMeans and seconded by Williams. A roll call vote was taken on the motion: 4-Ayes 1-Absent

[19-0076](#) Proposed TIF Development Agreement with Webster Family Holdings, LLC dba Red Line Plastics

**Moved by McMeans, seconded by Sitkiewitz, that this Agreement be accepted.
The motion carried by the following vote:**

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

8. Adjournment

Motion by Sitkiewitz and seconded by McMeans to adjourn.