



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, December 3, 2019

6:00 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 4 - Brey, McMeans, Sitkiewitz and Novak

Absent: 1 - Lotz

3. Public Comment

No comment at this meeting.

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

Approval of the Consent Agenda

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Moved by McMeans, seconded by Sitkiewitz, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Novak

[19-1287](#)

Minutes of October 29, 2019 Finance Committee meeting, recommending approval and place on file.

Attachments: [10-29-19 Finance Minutes](#)

[19-1288](#) Minutes of November 7, 2019 Finance Committee meeting, recommending approval and place on file.

Attachments: [11-7-19 Finance Minutes](#)

[19-1289](#) Minutes of various MPU Commission meetings, recommending acceptance and place on file.

Attachments: [MPU Commission Minutes 10-14-19](#)
[MPU Commission Minutes 10-28-19](#)

5. Discussion and Action Items

[19-1303](#) Brad Viegut, Managing Director Public Finance, Baird Review Financing Plan for 2020 Capital Borrowing, recommend to accept and place on file.

Attachments: [prs finance committee plan_manitowoc 12.3.19](#)

Moved by McMeans, seconded by Sitkiewitz, that this Report be accepted and place on file for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Novak

[19-1302](#) Resolution Providing for the Sale of Approximately \$9,905,000 Note Anticipation Note

Moved by McMeans, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Novak

[19-1290](#) Claims Report from City Attorney for Claims January through September, 2019, recommend to accept and place on file.

Attachments: [CA Claims Report Jan-Sept 2019](#)

Moved by Sitkiewitz, seconded by McMeans, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Novak

[19-1291](#) Confirmation of audit services continuing for 2019 and 2020 with CLA (previously Schenck) , recommend to enter into agreement for two years.

Attachments: [Schenck \(CLA\) Agreement](#)

Moved by Novak, seconded by McMeans, that this Action Item be accepted to enter into the agreement for two years. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Novak

[19-1292](#) Annual Maintenance Agreement with Wisconsin Document Imaging for the City's fleet of copiers, recommend to enter into Agreement.

Attachments: [WDI Maintenance Agreement](#)

Moved by Sitkiewitz, seconded by Novak, that this Agreement be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Novak

[19-1293](#) Certification of 2019 Levy Manitowoc Public School District, recommend to accept and place on file.

Attachments: [MPSD Levy](#)

Moved by Sitkiewitz, seconded by McMeans, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Novak

[19-1294](#) Request from American Multi-Cinema for a refund of a portion of their intoxicating liquor license for 2019-2020

Attachments: [AMC Request](#)

Hold item for more information from City Clerk. This item will then be placed directly on the Common Council meeting.

[19-1295](#) Resolution Creating a Revolving Loan Fund for the City of Manitowoc

Attachments: [Res - Create revolving loan fund](#)

Moved by Sitkiewitz, seconded by McMeans, that this Resolution be accepted and referred to Council. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Novak

[19-1296](#) Resolution Creating a Non-Lapsing Fund for the Performance Management and Pay Plan

Attachments: [Res to Create Pay Plan Fund](#)

Amendment#1

Motion by E Sitkiewitz, second by S McMeans to reduce the amount from \$500,000 to \$350,000.

3 - aye, 1-nay (J Novak)

Amendment#2

Motion by S McMeans, second by E Sitkiewitz to review the amount in Amendment #1 annually in February/March.

4 -aye

Moved by McMeans, seconded by Brey, that this Resolution be accepted. The motion carried by the following vote:

Aye: 3 - Brey, McMeans and Sitkiewitz

Nay: 1 - Novak

[19-1301](#) Ordinance to amend Section 11.170 of the Municipal Code regulating Theaters, Circuses and Carnivals Licenses.

Attachments: [19-1301 Ord Amend 11.170](#)

Moved by McMeans, seconded by Sitkiewitz, that this Ordinance be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Novak

[19-1305](#) CAWG recommended funding for Unbudgeted request for 2020 Aerial Photos at 3" resolution in the amount NOT to exceed \$24,500, recommend to approve.

Attachments: [Community Develop Aerial Photos](#)

Moved by Sitkiewitz, seconded by McMeans, that this Action Item be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Novak

[19-1306](#) CAWG recommended funding for Unbudgeted request for Backfilling 80% Grant funds to replace SCBA Equipment Fire Dept in the amount NOT to exceed \$240,000, recommend to accept.

Attachments: [Fire SCBA Equipment](#)

Moved by McMeans, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Novak

[19-1307](#)

CAWG recommended funding for Unbudgeted request in Streets Budget for Joint Project with Town of Manitowoc S 19th Street in the amount NOT to exceed \$1,600, recommend to accept.

Attachments: [Streets S 19th](#)

Moved by McMeans, seconded by Novak, that this Action Item be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Novak

6. Previously Tabled Items

7. Adjournment

Motion by E Sitkiewitz, second by J Novak to adjourn.