



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, June 2, 2020

5:30 PM Council Chambers. Note-Meeting will also be available via
Remote Conferencing

1. Call to Order

2. Roll Call

Present: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

3. Public Comment

No comment from the public at this time.

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

Approval of the Consent Agenda

Moved by McMeans, seconded by Schlei, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-0560](#) Minutes of May 5, 2020 Finance Committee meeting, recommending approval and place on file

Attachments: [MeetingMinutes05-May-2020](#)

[20-0561](#) April 2020 Investment Report, recommending acceptance and place on file

Attachments: [April 2020 Investment report](#)

5. Discussion and Action Items

[20-0415](#) Possible change to alcohol licensing fees, recommend to place on file.

Attachments: [Summary Trial Balance](#)
[Staff email - License Fees](#)
[20-0415](#)

Motion by J Brey to reduce the license fee, failed for lack of second.

Moved by Brunner, seconded by Schlei, that this Action Item be accepted to place on file. The motion carried by the following vote:

Aye: 4 - McMeans, Sitkiewitz, Schlei and Brunner

Nay: 1 - Brey

[20-0553](#) Capital Allocation Working Group (CAWG) recommendation to fund up to \$9,866.94 as an unbudgeted request for Finance/Clerk Division to purchase additional Badger Books (E-Poll Books), recommend to approve request.

Attachments: [Badger Book CAWG Request](#)

Moved by Sitkiewitz, seconded by McMeans, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-0554](#) Request from Ante LLC, d/b/a Digger Dave's for permanent extension of premise to license TAV-2008 to include tables and chairs on sidewalk in front of Digger Dave's property, recommend to approve the request.

Attachments: [Digger Dave's Request](#)

Moved by McMeans, seconded by Schlei, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-0555](#) Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, TAV-1965A, for Kathie's Act II, LLC, 701 Franklin St., recommend to approve the request.

Attachments: [Kathies Act II Application](#)

Moved by Schlei, seconded by Sitkiewitz, that this Application be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-0556](#) Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, Vinny's BBQ LLC, d/b/a Tony's Pizza, 1144 S. 21st Street, recommend to approve the request.

Attachments: [Tony's Pizza application](#)

Moved by McMeans, seconded by Schlei, that this Application be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-0557](#) Request from Sun Development & Management Corporation (Manitowoc Lodging Associates LLP) for a waiver of Failure to File Penalties in the amount of \$1,158.40 for Baymont Inn Room Tax, recommend to deny the request.

Attachments: [Baymont Request](#)

Moved by Sitkiewitz, seconded by Brunner, that this Request be denied. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-0559](#) 2020 Budget Amendment due to Transit CARES Act Funding, recommend to accept the CARES Act Funding for 100% of the estimated net deficit from January 20 thru December 31, 2020 and save the unused local share in Transit to assist in future years.

Attachments: [Memo PI Transit CARES Act Funding.pdf](#)
[Copy of CARES Scenarios](#)

Moved by Sitkiewitz, seconded by Schlei, that this Report be accepted using the CARES Act Funding for 100% of the estimated net deficit from January 20 thru December 31, 2020 and save the unused local share in Transit to assist in future years. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-0562](#) Kerry Inc. V Wisconsin Department of Revenue Petitions for Review of Determination by State Board of Assessors for Manufacturing Properties: 633 S. 20th St., 1226 S. Water St., 4343 Expo Dr., & 4502 Expo Dr., recommend to accept and place on file.

Attachments: [Kerry Inc. Acknowledgment of Receipt](#)
[Kerry 633 S. 20th](#)
[Kerry 1226 S. Water St.](#)
[Kerry 4343 Expo](#)
[Kerry 4502 Expo](#)

Moved by McMeans, seconded by Sitkiewitz, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-0563](#) Capital Allocation Working Group (CAWG) recommendation to fund up to \$5,995.00 as an unbudgeted request for the Police Department to trade-in 2012 CVSA Dell Model to Current Model CVSA III - Dell Rugged 14 Model Series and Dell 4-year PPro-Support Onsite Hardware Service Warranty with Accident Protection, recommend to approve the request.

Attachments: [EULA NFS -2018 - New CVSA Systems](#)
[Manitowoc PD \(WI\) CVSA Trade in for III Est.5982](#)
[The New CVSA III Instrument](#)
[20200602095104422](#)

Moved by McMeans, seconded by Brunner, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-0564](#) Ordinance to amend various sections of Chapters 2 and 3 of the Municipal Code in order to update references

Attachments: [ORD- MMC reference clean up](#)

Moved by McMeans, seconded by Sitkiewitz, that this Ordinance be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-0558](#) TIF Project Report and Term Sheet for 939 South 8th St.

Attachments: [Report to Finance Committee with Attachments \(002\)](#)
[Brix Exterior Facades 05-29-2020.pdf](#)

Moved by McMeans, seconded by Sitkiewitz, that this Report be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

6. Closed Session

Closed Session was not needed at this meeting.

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

20-0558 TIF Project Report and Term Sheet for 939 South 8th Street

[20-0558](#) TIF Project Report and Term Sheet for 939 South 8th St.

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7. Reconvene in Open Session

[20-0558](#) TIF Project Report and Term Sheet for 939 South 8th St.

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8. Adjournment

Moved by McMeans, seconded by Sitkiewitz, to adjourn.