



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Final

Public Infrastructure Committee

Wednesday, March 2, 2022

5:30 PM

Council Chambers

1. Call to Order

Meeting was called to order at 5:30 p.m. by Ald. Brunner.

2. Roll Call

Present: 5 - Brunner, Brey, Czekala, Beeman and Boldt

Staff Present: D. Koski, G. Minikel, C. Hall, B. Wetenkamp, L. Hoffman, L. Majerus
(Zoom)

Others Present: Dolly McNulty - Woodland Dunes (Zoom)

3. Public Comment

4. Presentations

5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[22-0095](#) Approval of Public Infrastructure Committee Minutes from January 5, 2022.

Attachments: [PI Committee Meeting Minutes 1-5-2022.pdf](#)

Moved by Ald. Brey, seconded by Ald. Czekala, that the Minutes from January 5, 2022 Meeting were approved. The motion carried.

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

6. Discussion and Action Items

[22-0188](#) Potential Land Swap of Camp Vits and Woodland Dunes.

Attachments: [22-0188 - Camp Vits Woodland Dunes Land Swap.pdf](#)

D. Koski stated that this land swap came up when looking into logging the land and having to work around property owned by Woodland Dunes and property owned by the City that the City has no access to. This is being brought to the Public Infrastructure Committee for approval to continue the discussion with Woodland Dunes and for the legal department to start to move forward.

B. Wetenkamp stated this land swap would allow both the City and Woodland Dunes to utilize their own properties as needed.

Dolly McNulty- Property Committee Chair with Woodland Dunes stated they are in favor of this land swap and are taking it to their committee next week for approval to move forward.

Ald. Brey asked if the no bike stipulation giving to Woodland Dunes by the donor would transfer to the City. L. Majerus stated she was not sure, but this would be looked into as the swap moves forward. She stated that some stipulations do not apply towards government property.

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that this land swap be approved for further discussion. The motion carried unanimously.

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0186](#) Request to erect 3 crosses on the hillside located at Evergreen Cemetery, April 9 through April 18, 2022.

Attachments: [22-0186 - Request for Crosses.pdf](#)

Annual request - Ald. Brey asked if we grant this request, are we granting a request to any religious organization to put a display on any City property and setting a precedent. L. Majerus stated no we are not as this request is specific to the cemetery.

A motion was made by Steven Czekala, seconded by Vice Chair Jim Brey, that the request for the 3 crosses to be erected at Evergreen Cemetery be approved. Action Item was approved and referred to council. The motion carried unanimously.

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0189](#) Memorandum of Understanding with Zoo Society

Attachments: [22-0189 Memo for LPZS MOU.pdf](#)
[22-0189 - MOU with Zoo Society FINAL.pdf](#)

C. Hall stated that before the Zoo Society will donate the money for the Mountain Lion exhibit that a formal MOU be established showing clear guidelines for co-sponsoring capital developments. This is a request for the

MOU to be approved in draft form. Liz is comfortable with this draft. Liz and Curt need to meet and finalize this request for council.

A motion was made by Chad Beeman, seconded by Tim Boldt, that the MOU with the Zoo Society is approved as currently written and for legal department to move forward. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0190](#)

MS4 Permit - 2021 Annual Report

Attachments: [22-0190 - MS4 Permit - 2021 Annual Report.pdf](#)

G. Minikel stated this is an annual report of the City's accomplishments that is sent to the DNR and published on the City's website. This report covers the different groups of items that end up in storm sewers and how the City educates the public on the dangers of these items ending up in our rivers and lakes.

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the MS4 Permit - 2021 Annual Report be sent to the DNR and published on the City website. Item was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0204](#)

CAWG recommends funding for Unbudgeted request from DPI for Plow/Salter for Gator at a cost not exceed \$10,000.

Attachments: [CAWG request for Gator upgrade.pdf](#)

D. Koski is requesting approval to add attachments to the gator currently being used to water flowers and then be also utilized in the winter. It would work on the narrow roads in Evergreen Cemetery and narrow alley ways. The Gator would then be stored at the Cemetery during winter and at DPW during summer.

Ald. Brey asked if the Gator was originally purchased for watering flowers only, would adding the additional duties reduce the lifespan of the Gator. D. Koski feels it is capable of doing this extra work as it was built for more than watering flowers.

A motion was made by Tim Boldt, seconded by Chad Beeman, that the request to purchase the attachments for the Gator be approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

7. Previously Tabled Items

[22-0003](#)

City Hall Use Policy

Attachments: [CITY HALL USE POLICY with FINAL 12 10.pdf](#)

D. Koski is asking for the City Hall Use Policy be placed into action. The Policy does state that all audio/video equipment will only be ran by City staff and that a

staff member will need to be on site during all rentals and that a fee will be charged.

Ald. Brey was concerned with rentals a year ahead of time - what happens if something comes up with the City needing to utilize the rented room. D. Koski stated City the Use Policy does state that the City will take priority.

A motion was made by Chad Beeman, seconded by Steven Czekala, that the City Hall Use Policy is approved for consent agenda.. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt

8. Adjournment

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the meeting was adjourned at 5:52 p.m. The motion carried by the following vote:

Aye: 5 - Brunner, Brey, Czekala, Beeman and Boldt