



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Minutes

### Public Infrastructure Committee

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Wednesday, April 6, 2022

5:30 PM

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#### 1. Call to Order

Alderman Brunner called the meeting to order at 5:30 p.m.

#### 2. Roll Call

**Present:** 5 - Brunner, Brey, Czekala, Beeman and Boldt

Staff Present: D. Koski, G. Minikel, S. Birr, C. Hall, A. Tegen,

Others Present: Mike Howe, Kevin Beeman

#### 3. Public Comment

#### 4. Presentations

#### 5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

##### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[22-0311](#)

Approval of the Minutes from the March 2, 2022 Public Infrastructure Committee Meeting

**Attachments:** [PI Committee Meeting Minutes 3-2-2022.pdf](#)

A motion was made by Chad Beeman, seconded by Steven Czekala, that the Minutes from the March 2, 2022 meeting were approved. The motion carried by the following vote:

**Aye:** 5 - Brunner, Brey, Czekala, Beeman and Boldt

#### 6. Discussion and Action Items

[22-0233](#) PC 12-2022: Howe: Request Use of City Owned Land for the Establishment of a Stormwater Retention Facility. Reed Avenue / Lincoln Park, recommending approval

**Attachments:** [22-0233 Report to Council Howe Request Use City Land.pdf](#)  
[HOWE-REED-HOA-60X120.pdf](#)  
[Howe Storm water pond request.pdf](#)

A. Tegen was present to discuss the portion of Lincoln Park to be utilized for a stormwater pond.

J. Brey said new lots will be good for the City and this land is not being utilized. He is in favor of request and authorizing City Attorney to assist with the contract.

**A motion was made by Vice Chair Jim Brey, seconded by Chad Beeman, that the request for establishment of a stormwater retention pond was approved with City Attorney assisting in draft of contract for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0297](#) Country Lane Ditching Project; recommending to approve staff to look into other options

**Attachments:** [22-0297 Country Lane Ditching Project.pdf](#)

G. Minikel explained that there is garbage and debris coming upstream. This overgrowth in ditch is also causing road issues. Currently looking at area for 2023 reditch.

Kevin Beeman was present and explained that he has cleaned up the ditch in the last 3 years. He stated that it continues to erode and backup with debris.

J. Brey suggested asking DNR for assistance.

The Committee suggested looking into other options and bring back for Committee approval.

**A motion was made by Steven Czekala, seconded by Vice Chair Jim Brey, that the Request for re-ditching Country Lane was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0308](#) Manitowoc Public School District Ball Diamond Agreement, recommending approval

**Attachments:** [22-0308 MPSD Ball Daimond Agreement 2022.pdf](#)

**A motion was made by Steven Czekala, seconded by Tim Boldt, that the MPSD Ball Diamond Agreement was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0314](#) City Facility Usage and Maintenance Agreement with Roncalli Catholic Schools for Use of City Park and Recreation Facilities, recommending approval

**Attachments:** [22-0314 RCS facility use agreement 2022 \(002\).pdf](#)

**A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the Agreement with Roncalli for Use of City Park and Recreation Facilities was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0295](#) Surface Water complaint in the Stangel School, Cedar Ave and Cedar Court area, recommending placing on file

**Attachments:** [22-0295 Cedar Court Surface Water Email.pdf](#)

G. Minikel explained that property owners are suggesting building a pond to remove the surface water. This is not City property and Committee recommended placing on file.

**A motion was made by Steven Czekala, seconded by Chad Beeman, that the Request was placed on file for Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0317](#) Rahr West Art Museum HVAC Humidity-Control Improvements

**Attachments:** [22-0317 CAWG approval.pdf](#)

[22-0317 Capital-Request-Form RWAM HVAC2.pdf](#)

[22-0317 ALC - Automated System Logic Proposal Manitowoc Rahr West 03-14-2022 Rev1.pdf](#)

[22-0317 QSE Rahr-West Art Museum HVAC Implementation Prop 031422.pdf](#)

G. Vadney was present and informed the Committee CAWG approved \$23,215 for HVAC humidity-control improvements. The current system is reading humidity levels in wrong areas.

**A motion was made by Steven Czekala, seconded by Chad Beeman, that the CAWG Request for HVAC Humidity Control Improvements was referred to Finance Committee. The motion carried by the following vote:**

**Aye:** 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0298](#) Request for Waiver of fees for Manitowoc Junior Ships Baseball, recommending approval

**Attachments:** [22-0298 Waiver of Fees for Junior Ships BB.pdf](#)

D. Koski informed the Committee that these were approved at staff level. This is a request for waiver of fees and not associated with any special events.

Discussion ensued regarding waiver of fees and where we draw the line.

A motion was made by Steven Czekala, seconded by Vice Chair Jim Brey, that the Request for waiver of fees for Manitowoc Junior Ships Baseball was approved for consent agenda. The motion carried by the following vote:

**Aye:** 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0299](#) Request for Waiver of Fees for Youth Tennis Lesson Program through YMCA, recommending approval

**Attachments:** [22-0299 Waiver of Fees for Youth Tennis program through YMCA.pdf](#)

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the Request for waiver of fees for Youth Tennis Lesson program was approved for consent agenda. The motion carried by the following vote:

**Aye:** 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0313](#) Request for Waiver of Fees for Special Olympics Volleyball Practice, recommending approval

**Attachments:** [22-0313 Waiver of Fees for Special Olympics VB Practice.pdf](#)

A motion was made by Steven Czekala, seconded by Tim Boldt, that the Request for waiver of fees for Special Olympics Volleyball practice was approved for consent agenda. The motion carried by the following vote:

**Aye:** 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0296](#) Determine streets to submit for Department of Transportation funding under Bipartisan Infrastructure Law Bill , recommending approval of submitting 1-10 recommendations

**Attachments:** [22-0296 Email](#)

G. Minikel explained that he put together a list of streets in order of reconstruction.

The Committee recommended submitting 1-10 as they are.

A motion was made by Vice Chair Jim Brey, seconded by Chad Beeman, that the Request to submit recommended streets to the Department of Transportation for funding was approved for consent agenda. The motion carried by the following vote:

**Aye:** 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0312](#) Silver Creek Park Ecological Restoration; recommending to approve and continue to allow the Parks Department to continue the restoration

**Attachments:** [22-0312 Memo for PI Committee Silver Creek Ecological Restoration.pdf](#)

B. Wetenkamp was present to discuss the significant erosion in Silver Creek Park. Currently working with Stantec to maintain and applying for funding through LRIP.

A motion was made by Chad Beeman, seconded by Tim Boldt, that the Request

for restoration at Silver Creek Park was approved and referred to council. The motion carried by the following vote:

**Aye:** 5 - Brunner, Brey, Czekala, Beeman and Boldt

[22-0318](#) Manitowoc Family Aquatic Center 2022 Pre-Season Update

**Attachments:** [22-0318 Memo Pre-season Update \(002\).pdf](#)

[22-0318 Staff Manual 2022.pdf](#)

C. Hall informed the Committee of the annual update on changes to schedules and staff policy and procedures.

**A motion was made by Vice Chair Jim Brey, seconded by Tim Boldt, that the 2022 MFAC update was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Brunner, Brey, Czekala, Beeman and Boldt

## 7. Previously Tabled Items

## 8. Adjournment

**A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the meeting was adjourned at 6:35 p.m. The motion carried by the following vote:**

**Aye:** 5 - Brunner, Brey, Czekala, Beeman and Boldt