

MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES

Gregg Wolf, Chairperson, called the meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, August 10, 2010 at 4:02 P.M.

Board members present: Gregg Wolf, Chairperson
 Jim Brey
 Val Mellon
 Gary Underwood
 Dale Zahn (arrived at 4:08 P.M.)
 Brian Helminger, Secretary

Board Member/s not present: Dave Luckow
 Scott Mertens

Also present: Michael Jaeger

MINUTES

The minutes of the July 13, 2010 Board meeting were presented. Motion by Gary Underwood to accept the July 13, 2010 Board Meeting minutes as corrected and place on file; second by Jim Brey. Motion carried unanimously.

FINANCIAL REPORT JUNE 2010

Helminger presented the budget status and noted the year to date label included the revenue dispersed from the DNR Clean Water Fund loan program to the WWTF org in Springbrook. The sewer revenue data report was reviewed with hauled waste revenue just over \$21,000 for the month of June. A trial balance sheet was handed out at the meeting showing restricted and undesignated fund balances held in reserve. Outside wastes for the month of June 2010. Motion by Jim Brey to accept the financial report and place on file; second by Val Mellon. Motion carried unanimously.

PRELIMINARY 2011 BUDGET/SEWER USER RATES

Helminger presented two different preliminary 2011 Sewer User Charge sheets. Sewer rate divisors are calculated on a 3-year rolling average of plant loadings. Helminger informed the Board that using the historical divisors would overstate the anticipated loadings and lead to insufficient revenue to cover actual utility costs. Difference in the calculation of divisors was also presented. No action taken.

FERRIC BIDS 2011

Bids were received for provision and delivery of ferric chloride. 2011 bid prices for ferric chloride. Bid prices increased 3.4% from 2010 for the alternate chemical of 33-36% strength. This is the same material currently being used and it represents a major cost savings versus manufactured ferric chloride. No action taken.

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GENERATOR REPAIRS

Helminger informed the Board of the oil leakage and mechanical issues found on the emergency generator while the head gaskets were being replaced. After researching new and rebuilt heads, and factoring in the cost of a rental generator, our cylinder head castings were checked for cracks and rebuilt locally. The invoice for all parts, labor, and rental generator was \$14,500.

PLANT REPORT

Jaeger reviewed plant operating parameters and discussed the projects completed for the month of July. No action taken.

The next WWTF Board meeting is scheduled for, Tuesday, September 14, 2010 at 4:00 P.M.

Motion to adjourn made by Gary Underwood; second by Val Mellon.

Meeting adjourned at 4:52 P.M.

Respectfully submitted,

Brian Helminger
Secretary, WWTFB

BH/jma

Copy: City Clerk's Office