



MUNICIPAL TREE COMMISSION MEETING MINUTES
September 13, 2022 at 4:30 p.m.
1st Floor Conference Room West, City Hall, 900 Quay St.

Commissioners Present: Al Schema, Horst Abel, Alder Vanderkin, Denise Maser

Staff Present: Dan Koski, Billy Hutterer

Excused: Alvin Rehme

Members of the Public: None

Call meeting to order

The meeting was called to order at 4:34 p.m. by A. Schema.

Approval of the minutes from the February 15, 2022 meeting

A motion was made and seconded to approve the minutes. Motion carried unanimously.

Public Input Session

None

Report on tree maintenance since last meeting

- 22 trees removed
- 60 trees trimmed
- 98 trees planted – largely due to the WI DNR grant
- 0 loads of firewood
- 2 tree removal permits
- 6 planting permits

Urban forestry grant opportunities

No grants applied for during this timeframe. The City is only eligible to receive the Wisconsin Department of Natural Resources grant every other year.

Need to increase tree planting in the City of Manitowoc

No discussion.

Review of Arbor Day 2022

The Izaak Walton donated funds to plant an oak tree at Citizen Park. The event was attended by City staff and Jackson Elementary School fourth graders.

Camp Vits Logging

A maintenance building has been moved to facilitate the removal of some dead ash trees. The north access road had a significant wash out, and it was repaired to allow logging equipment to enter the park. Harvesting of the ash trees is set to begin in late fall or early winter of 2022.

Recommendation letter regarding fees associated with trees damaged in accidents

B. Hutterer has written a letter to increase the fees for trees damaged in accidents from \$400 to \$750 for removal, stump grinding, and replacement. If there are wires going through the middle of the tree, it will likely be more expensive as the City will need to hire a contractor. The letter is also requesting funds to be set aside for the future replacement of the trees that may not need to be removed immediately.

Addition of the Tree Planting Plan into the Street Tree Planting Policy

This issue is tabled until staff is able to meet.

Ordinance to amend Section 8.190 of the Manitowoc Municipal Code regulating Trees & Shrubs

Tabled until the revisions are complete under new legal counsel.

Assessments for 2022

There are four proposed assessments for 2022, which B. Hutterer reviewed with the Commission. A. Schema made a motion to approve the assessments for 2022. It was seconded by H. Abel. Motion carried unanimously, and a report was signed by the Commission members.

Annual Review of Fees

B. Hutterer passed around a sheet of the current forestry fees and reviewed them with the Commission members. A. Schema made a motion to pass this report on to the next Public Infrastructure Committee meeting for their review. Motion carried unanimously.

Adjournment

A motion was made to adjourn the meeting. The motion was seconded and carried unanimously. Meeting adjourned at 5:03 p.m.

SMSR