



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Common Council

Monday, January 16, 2023

6:30 PM

Council Chambers

Note: This meeting will also be held via remote conferencing software (Zoom)

A. CALL TO ORDER

B. ROLL CALL

Alderspersons Present: 10 - Jim Brey, Eric Sitkiewitz, Steven Czekala, Bill Schlei, Brett Vanderkin, Chad Beeman, Michael Cummings, Tim Boldt, Todd Reckelberg and Darian Kaderabek

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[23-0031](#) Swearing in of Police Department K9 Riley

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Mayor declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made a part of the official record.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

H. CONSENT AGENDA

1. Removal of Consent Agenda Items

Aldersperson Sitkiewitz requested to remove item 22-0857

Approval of the Consent Agenda

Moved by Czekala, seconded by Sitkiewitz, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

2. Miscellaneous

- [23-0032](#) Minutes of the December 19, 2022 Common Council meeting, recommending approval and place on file

3. Committee of the Whole (Consent)

- [23-0050](#) Report of Special Events committee relative to approval of the following events: Waiver of Fees - Fish and Game Meetings, Studebaker Parade on 9/13/2023; Spring Vendor Craft Fair on 4/15/2023; Sexual Assault Awareness Month 5K on 4/29/2023; recommending acceptance of report and place on file

Attachments: [Waiver of Fees - Fish and Game Meetings](#)
[Studebaker Parade 091323](#)
[Spring Vendor Craft Fair 2023](#)
[Sexual Assault Awareness Month 5k 2023](#)

4. Finance Committee (Consent)

- [23-0002](#) Memorandum of Understanding with the Wisconsin Maritime Museum to apply for the WEDC Vibrant Spaces Grant; recommending to apply for the grant and approve the Memorandum of Understanding

Attachments: [City of Manitowoc WMM MOU for Maritime Plaza and Heritage Garden](#)
[Maritime Plaza and Sculpture Garden Narrative](#)
[Franklin Street Sculpture Garden SITE PLAN OCT 2022-01 \(1\) \(002\)](#)
[WMM Maritime Plaza Heritage Garden OCT26 2022 DRAFT CONCEPT-01-01 \(1\) \(002\)](#)

- [23-0004](#) 2022 4th Quarter Capital Allocation Working Group Request Log; recommending to accept and place on file

Attachments: [2022 Log of CAWG Requests_04 \(002\)](#)

- [23-0005](#) 4th Quarter 2022 Internal Controls to Prevent and Detect Fraud Report; recommending to accept and place on file

Attachments: [2022_04 Check List for Finance Committee](#)

- [23-0033](#) General City Claims in the amount of \$13,127,793.47 enumerated on list thereof, recommending that the claims be allowed and ordered paid by Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

Attachments: [Committee Report on Claims](#)

[12-30-2022](#)

[12-30-22](#)

[12-23-2022](#)

[12-23-22](#)

[1-6-2023](#)

[1-6-23](#)

[1-13-23](#)

[23-0034](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

Attachments: [LPI Licensing Report](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[23-0036](#) Progress Invoice from Wisconsin Department of Transportation totaling \$131.41; recommending payment

Attachments: [Progress Invoice WI DOT](#)

[23-0037](#) Report of Board of Public Works of 12/21/2022 for 4th & final payment of \$38,594.71 to Vinton Construction Company for 2022 Asphaltic Concrete Paving Program, WS-22-4; recommending payment

Attachments: [WS-22-4 Final Payment](#)

[23-0038](#) Report of Board of Public Works of 12/21/2022 for 4th & final payment \$9,041.02 to Vinton Construction Company for 2022 Intersection Reconstruction for Two-Way Traffic, WS-22-13; recommending payment

Attachments: [WS-22-13 Final Payment](#)

[23-0039](#) Report of Board of Public Works of 1/11/2023 for 2nd & final payment of \$6,431.84 to Fahrner Asphalt Sealers, LLC for Seal Coat Program, WS-22-6; recommending payment

Attachments: [WS-22-6 Final Payment](#)

[23-0040](#) Report of Board of Public Works of 1/11/2023 for 3rd & final payment of \$115,155.84 to Insituform Technologies for 2022 Re-Lining Sewer Project, WU-22-7; recommending payment

Attachments: [WU-22-7 Final Payment](#)

7. Public Safety Committee (Consent)

- [23-0017](#) Discussion on epinephrine pens for emergency use in the City of Manitowoc; recommending city staff to obtain more information to determine the possibility of adding epinephrine auto-injectors in city facilities.

Attachments: [EPI PENS REQUEST](#)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

- [23-0046](#) Update on former Mirro Property / Workforce Housing Project

Moved by Czekala, seconded by Sitkiewitz, to direct the Community Development Director to draft letters. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

- [23-0051](#) Report of Special Events Committee recommending approval for the following events subject to Council action: Metro Jam on 6/16-6/17/2023 (Alcohol in park waiver); Fat Seagull Street Party on 6/24-6/25/2023 and 7/29-7/30/2023 (Approval of road closure on Quay Street from S 9th to S 8th Street from 6 am Friday to 8 am Monday)

Attachments: [Fat Seagull Street Party 2023](#)
[Metro Jam](#)

Moved by Czekala, seconded by Sitkiewitz, to approve the report and place on file. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

2. Finance Committee

- [23-0003](#) Finance Committee review and recommendation of applicants for open MPU Commission position

Attachments: [Kummer MPU Interest](#)
[MPU application- Scott McMeans](#)
[Scott McMeans resume MPU](#)

A nomination was on the floor to elect Scott McMeans to the MPU Commission. There being no other nominations, it was moved by Brey, seconded by Sitkiewitz, to close nominations and cast an unanimous ballot electing Scott McMeans to the MPU Commission. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

- [23-0044](#) Resolution Authorizing a 2023 WEDC Vibrant Spaces Grant Application -

Maritime Plaza and Heritage Garden

Attachments: [Res to apply for 2023 WEDC Vibrant Spaces Grant - Maritime Plaza](#)

Moved by Brey, seconded by Sitkiewitz, that this Resolution be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[23-0045](#)

Report of City Clerk of proposed schedule of assessments for 2023 Weights and Measures Licenses

Attachments: [W&MDataSpreadsheet](#)

Moved by Brey, seconded by Sitkiewitz, that this Report be accepted and placed on file. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[23-0049](#)

Request for Extension of Premise for Da Brick House (dba The Fat Seagull) located at 807 Quay Street for events on 6/24-6/25/2023 & 7/29-7/30/2023

Attachments: [Extension of Premise - Da Brick House](#)

Moved by Brey, seconded by Sitkiewitz, that this Request be approved. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

3. Personnel Committee

[23-0035](#)

Resolution to approve the appointment of Easton Wilker as a Police Officer who is related to a City supervisor and thus requires a roll call vote confirming his appointment to the position, effective January 9, 2023

Attachments: [Res to hire Easton Wilker Police Officer](#)

Moved by Sitkiewitz, seconded by Vanderkin, that this Resolution be adopted. The motion carried by the following roll call vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

4. Public Infrastructure Committee

[23-0042](#)

State Municipal Agreement (ID #4991-06-76/77) for STP-URBAN PROJECT (South 30th Street) from Dewey Street to Viebahn Street

Attachments: [4991-06-7677 C MANITOWOC S 30TH STREET DEWEY ST - VIEBAHN ST ORG 12 20 22](#)

Moved by Cummings, seconded by Brey, to enter into the agreement. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

5. Public Safety Committee

[22-0857](#) 1304 Michigan Avenue - brush over the alleyway between North 13th Street and North 14th Street; recommending forestry follow procedure to bring the shrubbery on this property into compliance.

Attachments: [Issue 13108 - photo 2](#)
[Issue 13108 - photo 4](#)
[1304 Michigan Ave. communication](#)

Moved by Schlei, seconded by Reckelberg, to have the Forestry Department bring the property into compliance. The motion carried by the following vote:

Aye: 9 - Brey, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

Nay: 1 - Sitkiewitz

[23-0016](#) Annual Joint Powers Agreement between Manitowoc County Joint Dispatch and the City of Manitowoc.

Attachments: [Joint Powers Agreement](#)
[Manitowoc County Annual Municipal Emergency Management Survey 2022.docx](#)
[Gen Systems 2022](#)

Moved by Schlei, seconded by Reckelberg, to enter into the agreement. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[23-0021](#) LifeQuest hardship request, calls 182A-3760, 182A-22-3679, 182A-22-3083, and 182A-22-2597

Moved by Schlei, seconded by Reckelberg, to approve the recommendation made by LifeQuest. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[23-0043](#) Ordinance to amend Section 10.390 regulating parking on South 13th Street

Attachments: [10.390 Ord to revise parking on South 13th St. south of Grand Ave](#)

Moved by Schlei, seconded by Reckelberg, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

6. Plan Commission

[22-1082](#) PC 25-2022: Brian & Laura Stecker, Petition for Detachment of Territory

from the City of Manitowoc pursuant to § 66.0227 located at 7121 Dutch Road

Attachments: [22-1082 Report to Council Stecker Detachment](#)
[22-1082 PC Report Stecker Detachment](#)

Moved by Reckelberg, seconded by Cummings, that this request be tabled until the Common Council meeting on February 20, 2023. The motion passed by the following vote with Mayor Nickels voting in favor of the motion to break the tie:

Aye: 5 - Sitkiewitz, Schlei, Beeman, Cummings and Reckelberg

Nay: 5 - Brey, Czekala, Vanderkin, Boldt and Kaderabek

J. OTHER BUSINESS

K. ADJOURN

Moved by Czekala, seconded by Sitkiewitz, that this meeting be adjourned. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

Mackenzie Reed
City Clerk