



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Summary Agenda - Final-revised

Finance Committee

Thursday, November 9, 2023

5:30 PM

Council Chambers & Remotely (Via Zoom)

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted both in Council Chambers at City Hall and via remote conferencing software (Zoom) to maximize opportunities for residents to attend. Members of the public may call in at 888 475 4499 US Toll-free, Meeting ID: 874 1161 0609 Password: 416566

Public input will be accepted at this meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

[23-0943](#)

Minutes of the October 3, 2023 Finance Committee meeting, recommending approval and place on file.

Attachments:

[10-3-2023 Finance Committee Minutes](#)

[23-0944](#)

Minutes of the November 2, 2023 Finance Committee meeting, recommending approval and place on file

Attachments:

[11-2-2023 Finance Committee Minutes](#)

- [23-0945](#) Minutes of various Manitowoc Public Utilities Commission Meetings, recommending accepting and place on file

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

5. Discussion and Action Items

- [23-0953](#) Alcohol Beverage Licenses Enforcement Policy
- Attachments:** [MEMO TO FINANCE RE ALCOHOL LICENSING POLICY](#)
[Alcohol Licensing Policy](#)
- [23-0946](#) 3rd Quarter 2023 Investment Report
- Attachments:** [3rd Qtr 2023 Investment Reconciliation](#)
- [23-0947](#) 3rd Quarter 2023 Budget Exceptions Report
- [23-0948](#) 3rd Quarter 2023 CAWG Requests Report - Revised
- Attachments:** [3rd Qtr 2023 Log of CAWG Requests - REVISED](#)
- [23-0949](#) 3rd Quarter 2023 Internal Controls to Prevent and Detect Fraud Report
- [23-0958](#) 3rd Quarter 2023 Claims Report from City Attorney's Office
- Attachments:** [Jan-Sept 2023 Claims Report to Finance Committee](#)
- [23-0959](#) Tax Levy Certification from Manitowoc Public School District for Fiscal Year 2023-2024
- Attachments:** [MPSD Tax Levy Certification](#)
- [23-0960](#) Tax Levy Certification from Lakeshore Technical College for Fiscal Year 2023-2024
- Attachments:** [LTC City of Manitowoc Tax Levy Portion Apportionment 23-24](#)
[LTC Tax Levy Apportionment 23-24](#)
- [23-0951](#) Lease between City of Manitowoc and Century 21 Aspire Group LLC for Department of Tourism office space at 824 S. 8th St., Manitowoc, WI
- Attachments:** [824 S 8th Street Lease 2022-2023](#)
[Extension to Lease Agreement for 2024](#)

- [23-0952](#) 2024 Special Events Application Fee Schedule and Resolution
- Attachments:** [Memo to Finance 2024 Special Event Application Fees](#)
[Res for 2024 Special Event Application Fees](#)
[Proposed Special Event Application 2024 Fee Schedule](#)
- [23-0950](#) Amendment to Municipal Service Agreement between City of Manitowoc and Progress Lakeshore
- Attachments:** [Progress Lakeshore Amendment Email from AT](#)
[Services Agreement FIFTH Amendment - Progress Lakeshore-Municipalities](#)
- [23-0962](#) Fiscal Impact Process Discussion
- [23-0795](#) Recommendation to Alleviate Pay Compression in Protective Services
- Attachments:** [Memo Pay Compression Prot Svcs 2023.pdf](#)
[EPM Article 14 Compression Pay Language Draft 2023.pdf](#)
- [23-0928](#) Discussion and possible action on City of Manitowoc's 2024 Budget
- Attachments:** [2024 Mayor Proposed Budget](#)
[2024 Mayor Executive Proposed Budget Presentation](#)
[2024 Capital Borrowing - Mayor Proposed](#)
[2023 Tax LEVY for 2024 Budget - Mayor Proposed](#)
[1.5 million for Road Projects SUGGESTIONS](#)
[5-year and 10-year recommendations for 2024 GENERAL EMPLOYEES](#)
[5-year and 10-year recommendations for 2024 LIBRARY EMPLOYEES](#)
- [23-0841](#) L23-00143 - PHAJIT Claim for vehicle damage >\$5,000 due to fallen tree during storm on 8/3/2023.
- [23-0954](#) Walgreen Co. Summons & Complaint for 2023 Tax Assessment
- [23-0955](#) L23-00129 B. Perkins Claim for damages >\$5,000
- [23-0956](#) L23-00115 Shaw Claim for damages >\$5,000 due to storm on August 3, 2023
- [23-0957](#) L23-00168 Lakeshore Mall LLC/Lakeside Improvement LLC Claim >\$5,000

6. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

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| <u>23-0841</u> | L23-00143 - PHAJIT Claim for vehicle damage >\$5,000 due to fallen tree during storm on 8/3/2023. |
| <u>23-0954</u> | Walgreen Co. Summons & Complaint for 2023 Tax Assessment |
| <u>23-0955</u> | L23-00129 B. Perkins Claim for damages >\$5,000 |
| <u>23-0956</u> | L23-00115 Shaw Claim for damages >\$5,000 due to storm on August 3, 2023 |
| <u>23-0957</u> | L23-00168 Lakeshore Mall LLC/Lakeside Improvement LLC Claim >\$5,000 |

7. Reconvene in Open Session

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|--------------------------------|---------------------------------------------------------------------------------------------------|
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| <u>23-0954</u> | Walgreen Co. Summons & Complaint for 2023 Tax Assessment |
| <u>23-0955</u> | L23-00129 B. Perkins Claim for damages >\$5,000 |
| <u>23-0956</u> | L23-00115 Shaw Claim for damages >\$5,000 due to storm on August 3, 2023 |
| <u>23-0957</u> | L23-00168 Lakeshore Mall LLC/Lakeside Improvement LLC Claim >\$5,000 |

8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.