

**FINANCE COMMITTEE MINUTES**  
**September 20, 2010**  
**City Hall – First Floor Hearing Room West**

Chairperson Scott McMeans called the meeting to order at 5:33 PM.

Present: Alderpersons Scott McMeans, Christopher T. Able, Allan Schema, and Alex J. Olson

Absent: Matt Kadow.

Also Present: Mayor Justin Nickels, Alderpersons Jill Hennessey and Jason Sladky, Interim Finance Director Tony Scherer.

**Approval of Minutes**

Motion by Alderperson Schema, second by Alderperson Able to approve the minutes of the September 07, 2010 Finance Committee Meeting. Motion passed unanimously.

**Contracting of Temporary Assistance in the Finance Department  
to Aid in the 2011 City of Manitowoc Budget**

Along with Interim Finance Director Tony Scherer, Mayor Nickels is requesting permission to contract the necessary support services needed to compile and formulate the 2011 City of Manitowoc Budget. Alderperson McMeans outlined the situation to the Committee, informing them that the Interim Finance Director was at a point where he was no longer able to handle the workload necessary to complete the 2011 Budget preparations in a timely manner. Interim Finance Director Tony Scherer provided a list of tasks that needed to be accomplished in order for the budget process to get back on schedule including, but not limited to an estimate of investment interest, TIF district and special revenue fund analyses, the update of debt service requirements, an analysis of the health insurance fund, the MPU payment in lieu of taxes, and a number of miscellaneous worksheets to assist in the formulation of the 2011 budget. The Committee then discussed some options regarding who to hire, the persons qualifications and potential companies to hire from.

Motion by Alderperson Able and second by Alderperson Schema to direct staff to proceed with hiring the necessary personnel to compile and formulate the 2011 City of Manitowoc Budget, not to exceed \$6,000. Motion carried unanimously.

Motion by Alderman Able to adjourn. Alderperson McMeans declared the meeting adjourned at 5:47 PM.

Alderperson Scott McMeans Chairperson  
Finance Committee

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By: Anthony J Scherer  
Interim Finance Director

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