

MINUTES OF THE MEETING OF  
THE MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES  
SEPTEMBER 27, 2010

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President David Gratz at 5:31 p.m., Monday, September 27, 2010.

**TRUSTEES PRESENT:** Diedrich, Gratz, Kadow, Kornely, Pfeffer, Schmidt, Sczygelski, Stokes, Vollendorf, and Waldron

**TRUSTEES ABSENT:** Hazlewood

**OTHERS PRESENT:** Stewart, Davis, Eisenschink, Reimer, Muchin Young, Herrmann, and Koch

**MINUTES:** A motion was made by Sczygelski, seconded by Kornely, to approve the minutes of the August 19, 2010 Committee of the Whole meeting, the August 23, 2010 Facilities Committee meeting, and the August 23, 2010 Board of Trustees regular meeting. Motion carried.

**FINANCIAL MANAGEMENT REPORT:** A motion was made by Pfeffer, seconded by Stokes, to approve the Financial Management Report for the month of August, 2010 in the amount of \$184,586.31. Motion carried.

**CHECK REGISTER:** A motion was made by Pfeffer, seconded by Vollendorf, to approve the Manitowoc Public Library operating check register for the month of September, 2010 in the amount of \$69,605.65. Motion carried.

A motion was made by Pfeffer, seconded by Stokes, to approve the Manitowoc Public Library Foundation check register for the month of September, 2010 in the amount of \$1,955.00. Motion carried.

**PUBLIC COMMENT:** Nothing to report

**CORRESPONDENCE:** Nothing to report

**COMMITTEE REPORTS:**

Facilities/Building Committee - Energy Efficiency Community Block Grant (agenda item 9a)

Personnel Committee - Kornely reported on the September 16, 2010 meeting, noting the approval of the Library Director's performance evaluation.

**DIRECTOR'S REPORT:** Copies of the Director's Report for the period of August thru September, 2010 were included in the board packets, as well as Department Managers' Reports for the month of August, 2010.

A change was noted by Stewart regarding the statistics for Overdrive use. Instead of the reported 2500 MPL customers downloading 10,000 audio books, it should read, 250 MPL customers download 500 audio books.

**TRUSTEE MANUAL:** Nothing to report

**OLD BUSINESS:** A motion was made by Stokes, seconded by Vollendorf, so moved we go ahead with the Energy Efficiency Community Block Grant. Motion carried. 7 yeas, 3 nays (Pfeffer, Kornely, and Sczygelski).

**NEW BUSINESS:** A motion was made by Schmidt, seconded by Kornely, to accept the policy for Lost and Damaged Material. Motion carried.

A motion was made by Kornely, seconded by Schmidt, so moved we sign a one year contract with Freegal, to be reviewed after one year to see usage and popularity, and have the money come from the Gift Fund. Motion carried.

A motion was made by Kornely, seconded by Stokes, to accept the Social Media and Website Policy. Motion carried.

A motion was made by Schmidt, seconded by Kornely, so moved we approve the Sick Leave Payout at Retirement for Non-Represented Staff. Motion carried.

A motion was made by Pfeffer, seconded by Vollendorf, so moved we accept the Residency Requirement Policy. Discussion followed the motion. After amendment, the motion reads "so moved we accept the Residency Policy". Motion carried.

A motion was made by Schmidt, seconded by Stokes, so moved we approve the reimbursement from the Growing Librarians Campaign. Motion carried.

A motion was made by Kornely, seconded by Schmidt, so moved we accept the job descriptions for Page, Assistant and Associate. Motion carried. 9 yeas, 1 nay (Kadow).

The next meeting of the Board of Trustees will be Monday, October 25, 2010 at 5:30 p.m.

There being no further business to come before the Board, a motion was made by Schmidt, seconded by Kadow, to adjourn. Motion carried. The meeting adjourned at 6:33 p.m.

Respectfully submitted,

Mary Davis,  
Recording Secretary