



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Minutes

### Public Infrastructure Committee

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Wednesday, December 6, 2023

5:30 PM

Council Chambers and Remotely (via Zoom)

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#### 1. Call to Order

Chairman S. Czekala called the meeting to order at 5:30 p.m.

#### 2. Roll Call

**Present:** 5 - Cummings, Beeman, Czekala, Boldt and Reckelberg

Staff Present: D. Koski, G. Minikel, C. Hall, A. Tegen, S. Birr, Jeremy Walvoord (via Zoom)

Others Present: Katherine Wendt, Mike & Wendy Miller, Soua Yang, Scott Habermann, Wayne Franz, Christine Wendell, Joan & Ted Polzin, Conor Benham, Allan Brixius, Amber Daus, Steven LeClair, Elroy Kocourek, Amy Edler

#### 3. Public Comment

Allan Brixius, Chairman for Committee on Aging, was present. He said he will become more active and involved with the Committee and Senior Center.

#### 4. Presentations

#### 5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[23-1047](#)

Approval of the Minutes from the November 1st Public Infrastructure Committee Meeting

**Attachments:** [November 1, 2023 Minutes](#)

A motion was made by Vice Chair Tim Boldt, seconded by Member Michael Cummings, that the Minutes from November 1st Public Infrastructure

**Committee were approved. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Beeman, Czekala, Boldt and Reckelberg

[23-1048](#) Report from Committee on Aging - November 18th, 2023 Minutes

**Attachments:** [November 13 2023 COA Minutes \(002\)](#)

**A motion was made by Vice Chair Tim Boldt, seconded by Member Michael Cummings, that the Report from Committee on Aging was approved. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Beeman, Czekala, Boldt and Reckelberg

## 6. Discussion and Action Items

[23-1040](#) Request for Farmer's Market to be relocated to South 8th Street (Washington Street to Quay Street)

S. Czekala said he wanted to start discussion about the possibility of the Farmer's Market to move to S. 8th Street. He was approached and wanted to hear from members and public.

Amber Daus was present and said as the former Farmer's Marketing Manager, she is excited about possibly having the market on 8th Street. She said this will benefit the vendors as the lot is running out of room. She believes the businesses will benefit from a market on the street as well. She said the market would increase foot traffic.

Scott Habermann was present and is very optimistic about moving the market.

Steve LeClair was present and was in favor of market moving as well. He said it is hot in the lot. There is no parking and the lot is running out of room as the market is growing.

Conor Benham was present and was opposed to the idea of the market moving. He said it is convenient to go in and set up early and have your truck for replenishing. He said there is plenty of downtown parking. He also mentioned monies that were collected from vendors in the market for lot improvements. This included electrical for certain vendors. He wanted to know if the businesses were contacted, if so, how they felt.

Christine Wendell, Market Manager, was present and said we have an amazing market. The market is growing and not every vendor has just one spot, some have 2-3 spots. Many vendors need electrical and bringing in extra produce would be a hassle.

T. Reckelberg asked if he could get a copy of the Farmer's Market Lot and how the spaces are mapped out. Ms. Wendell said she will get this for him.

The Committee requested that Engineering put together a plan by meeting in February. This plan should include power needs, traffic flow and space. MC is in favor of moving the market. 2 way streets we can have this discussion.

Adam Tegen was present and said it is worth looking into. The monies that were collected covered the Market manager's salary, port a pots, power, everything that runs the market. Surface needed to be improved and money was put back into the lot.

**A motion was made by Member Michael Cummings, seconded by Vice Chair Tim Boldt, for Engineering to put together a plan with measurements and bring back to the February Public Infrastructure meeting. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Beeman, Czekala, Boldt and Reckelberg

[23-1038](#) Request for a Pumping Station Mural Project

**Attachments:** [23-1038 Mural Request](#)

Bob Yanda was present via zoom. He would like permission to wrap pump station with a mural. The pump station is adjacent to the Little Manitowoc Prairie and would like it to be a prairie theme.

He is looking to apply for a grant. D. Koski informed the Committee that he doesn't see an issue with this project and there is a Mural Committee that approves mural designs.

**A motion was made by Member Todd Reckelberg, seconded by Member Michael Cummings, that the Request for a pumping station mural was approved and referred to council. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Beeman, Czekala, Boldt and Reckelberg

[23-1039](#) WPS WR 3380605 Easement City of Manitowoc Property 3130 Hecker Rd; recommending to deny the easement

**Attachments:** [23-1039 Easement for 802203000 Hecker Road](#)

**A motion was made by Member Todd Reckelberg, seconded by Vice Chair Tim Boldt, that the WPS Easement was denied for Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Beeman, Czekala, Boldt and Reckelberg

[23-1045](#) Request for Sidewalk along Magnolia Avenue; recommending to place on file

**Attachments:** [23-1045 Magnolia Ave Sidewalk Request](#)  
[MAGNOLIA AVE SIDEWALK REQUEST](#)

**A motion was made by Member Michael Cummings, seconded by Member Chad Beeman, that the Request for sidewalk along Magnolia Avenue was placed on file for Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Beeman, Czekala, Boldt and Reckelberg

[23-1049](#) Approval of the Revised Senior Center Handbook; recommending approval

**Attachments:** [2024 Manitowoc Senior Center Handbook \(002\)](#)

C. Hall informed the Committee that the new Senior Center handbook has been revised. They are changing the age from 55 to 50 said there is a new handbook. Major changes, the membership age is changed to 50 instead of 55.

**A motion was made by Member Michael Cummings, seconded by Vice Chair Tim Boldt, that the Senior Center Handbook was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Beeman, Czekala, Boldt and Reckelberg

[23-1050](#) Approval of Revised 2024 Manitowoc Senior Center Membership Application Form; recommending approval

**Attachments:** [2024 Sr Ctr Membership Application](#)

[2023 Sr Ctr Membership Application](#)

**A motion was made by Member Michael Cummings, seconded by Vice Chair Tim Boldt, that the Senior Center Membership Application Form was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Beeman, Czekala, Boldt and Reckelberg

[23-1041](#) 2024 Public Works Program Resolution

**Attachments:** [Street Improvements 2024](#)

[FINAL RES FOR STREET IMPROVEMENTS 2024](#)

**A motion was made by Member Michael Cummings, seconded by Vice Chair Tim Boldt, that the Public Works Program Resolution was approved and referred to council. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Beeman, Czekala, Boldt and Reckelberg

[23-1042](#) 2024 Dust Palliative Resolution

**Attachments:** [23-1042 Dust Palliatives Resolution](#)

[RES FOR DUST PALLIATIVES 2024-FINAL](#)

**A motion was made by Member Michael Cummings, seconded by Vice Chair Tim Boldt, that the Dust Palliatives Resolution was approved and referred to council. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Beeman, Czekala, Boldt and Reckelberg

[23-1043](#) 2024 City-Wide Sidewalk Construction & Repair Program Resolution

**Attachments:** [23-1043 City-Wide Sidewalk Construction & Repair Resolution](#)

[RES FOR SIDEWALKS 2024-FINAL](#)

**A motion was made by Member Michael Cummings, seconded by Vice Chair Tim Boldt, that the City-Wide Sidewalk Resolution was approved for council. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Beeman, Czekala, Boldt and Reckelberg

[23-1044](#) Strand Associates, Inc Agreement for Technical Services; recommending to enter into the agreement

**Attachments:** [23-1044 Strand Technical Services Agreement](#)

G. Minikel explained that the Agreement was expired and a new Master Agreement for Technical Services with task orders for each project.

**A motion was made by Member Todd Reckelberg, seconded by Member Michael Cummings, that the Strand Associates Agreement for Technical Services was entered into for Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Beeman, Czekala, Boldt and Reckelberg

[23-1046](#) Rheume Park and Pulaski Park Furnace Replacement; recommending approval

**Attachments:** [23-1046 Furnace Replacement at Rheume and Pulaski Parks](#)

C. Hall informed the Committee that he is looking to replace two furnaces at Rheume Park and Pulaski Park. CAWG had already approved.

T. Reckelberg is not in favor and said people close cabins down all the time. C. Hall said that the buildings that are equipped with heat do not weather well and will suffer plumbing issues and chipping paint.

D. Koski explained that they did it by the rules and submitted through CAWG which is the process.

M. Cummings said that winter is hard on roads and buildings.

**A motion was made by Member Michael Cummings, seconded by Member Chad Beeman, that the Request for furnace replacement at Rheume Park and Pulaski Park was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Cummings, Beeman, Czekala and Boldt

**Nay:** 1 - Reckelberg

## 7. Previously Tabled Items

## 8. Adjournment

**A motion was made by Member Michael Cummings, seconded by Vice Chair Tim Boldt, that the meeting was adjourned at 7:30 p.m. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Beeman, Czekala, Boldt and Reckelberg