



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Summary Agenda - Final

### Finance Committee

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Tuesday, February 6, 2024

5:30 PM

Council Chambers and Remote (via Zoom)

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted both in Council Chambers at City Hall and via remote conferencing software (Zoom) to maximize opportunities for residents to attend. Members of the public may call in at 888 475 4499 US Toll-free, Meeting ID: 874 1161 0609 Password: 416566

Public input will be accepted at this meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Presentations

[24-1161](#)

Presentation by Brad Viegut from Robert W. Baird & Co. Inc. on City's 2024 Debt Financing Plan.

Attachments:

[City of Manitowoc 2024 Debt Financing Plan - Baird Presentation](#)

5. Consent Agenda

[24-1160](#) Minutes of the January 10, 2024 Finance Committee meeting, recommending approval and place on file.

**Attachments:** [1-10-2024 Finance Committee Minutes](#)

[24-1164](#) 4th Quarter 2023 Investment Report, recommend to accept and place on file.

**Attachments:** [223-12-2023](#)

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

## 6. Discussion and Action Items

[24-1173](#) Resolution Authorizing the Issuance and Establishing Parameters for Sale of Not to Exceed \$7,615,000 General Obligation Promissory Notes

**Attachments:** [Manitowoc, C of - 2024 7.615mm GOPN - Parameters Resolution](#)

[24-1174](#) Resolution Authorizing the Issuance of Not to Exceed \$7,450,000 General Obligation Promissory Notes and Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$7,450,000 Note Anticipation Notes in Anticipation Thereof

**Attachments:** [Manitowoc, C of - 2024 7.450mm NAN - Parameters Resolution](#)

[24-1188](#) Scope of Engagement relative to the Proposed Issuance of \$7,450,000 City of Manitowoc Note Anticipation Notes

**Attachments:** [City of Manitowoc \(NANs\) - Scope of Engagement - \\$7.45mm NAN](#)

[24-1189](#) Scope of Engagement relative to the Proposed Issuance of \$7,615,000 City of Manitowoc General Obligation Promissory Notes

**Attachments:** [City of Manitowoc \(NANs\) - Scope of Engagement - \\$7.615mm GOPN](#)

[24-1190](#) National Fish and Wildlife Foundation Grant Agreement

**Attachments:** [FY2023 SOGL Grant Agreement](#)

[24-1168](#) Two Year Operator's License Application #230376 for Sarah Lee Tegelman

**Attachments:** [Two Year Operator License #230376 - Tegelman, S](#)

[24-1169](#) Application of "Class B" Intoxicating Liquor & Fermented Malt Beverage License, TAV-2362A, Hop Locker LLC, for HopLocker, 822 Franklin St.

**Attachments:** [Class B License, TAV-2362A](#)

- [24-1170](#) Application of "Class B" Intoxicating Liquor & Fermented Malt Beverage License, TAV-2372, Manitowoc Business Development, LLC, for Spices Restaurant & Bar, 2328 N. Rapids Rd.
- Attachments:** [Class B License, TAV-2372](#)
- [24-1166](#) Granicus Subscription Renewal for Closed Captioning Services for Period of Performance March 18, 2024 - March 17, 2025
- Attachments:** [Granicus Closed Captioning Services](#)
- [24-1163](#) 2023 Municipal Court Revenues & Caseload Statistics Report
- Attachments:** [2023 Municipal Court Revenues & Caseload Statistics](#)
- [24-1167](#) Addendum to Assessor Services Contract with Associated Appraisal Consultants for years 2024 through 2027
- Attachments:** [Contract Amendment - Finance Memo 2-6-24](#)  
[City of Manitowoc - Monthly Parking Permit Addendum A](#)
- [24-1171](#) Out of State Travel Request - Tourism Dept. - Select Traveler Conference in Buffalo, NY - March 16-20, 2024
- Attachments:** [Out of State Travel Request - Select Traveler Conference March 2024](#)
- [24-1165](#) 4th Quarter 2023 Budget Exception Report
- [24-1175](#) American Rescue Plan Act (ARPA) Sub Recipient Agreement with Manitowoc County Amendment for inclusion of Project Change Orders
- Attachments:** [2021-FN-19T\(A\) Subrecipient Agreement Amendment \(City of Manitowoc - Pha](#)
- [24-1176](#) American Rescue Plan Act (ARPA) Subrecipient Agreement with Manitowoc County for Private Residence Connections
- Attachments:** [2021-FD-19T2 ARPA Subrecipient Agreement \(City of Manitowoc - Private Resi](#)
- [24-1162](#) 4th Quarter 2023 Claims Report from City's Attorney's Office.
- Attachments:** [Jan-Dec 2023 Claims Report to Finance Committee](#)
- [24-1172](#) L24-00002 Star Self Storage 26th, LLC Claim
- [23-0955](#) L23-00129 B. Perkins Claim for damages >\$5,000

## 7. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

[24-1172](#) L24-00002 Star Self Storage 26th, LLC Claim

[23-0955](#) L23-00129 B. Perkins Claim for damages >\$5,000

#### 8. Reconvene In Open Session

[24-1172](#) L24-00002 Star Self Storage 26th, LLC Claim

[23-0955](#) L23-00129 B. Perkins Claim for damages >\$5,000

#### 9. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.