

**PUBLIC NOTICE OF A MEETING OF THE
COMMITTEE on AGING OF THE CITY OF MANITOWOC**

COA Meeting Minutes July 8, 2024

Classroom
Manitowoc Senior Center

The Committee on Aging consists of eight members to be appointed by the Mayor and confirmed by the Common Council for three-year terms pursuant to 3.27. The Committee shall recommend to the Common Council a Director for the Committee on Aging who shall serve for a three-year term under the direction of the Director of Public Infrastructure.

Present: A Brixius (Chair), D Bonk (Co- Chair), J Hudon, J. Kramer, R Malzahn, M. Schultz, A. Chizek, C Hall (Staff), M Michels (Staff)

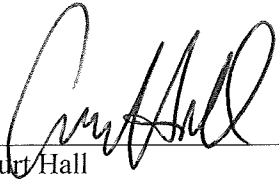
Excused: L Kalista

1. Meeting called to order at 1:32 pm by A. Brixius
2. Pledge of Allegiance
3. Discussion and approval of minutes of previous meeting (March 2024)
 - (a) Motion to approve: L. Kalista
 - (b) Second: R. Malzahn
 - (c) All in favor
4. Public Input
 - none
5. Chair Person's Report
 - (a) Thank you to all volunteers for helping with the Rummage Sale and Fry Out.
 - (b) Thank you to Senior Center staff for thanking all of the volunteers in the newsletter and also for making sure this meeting notice was in the newsletter.
 - (c) All current COA members have been reappointed for another term (except for J. Hudon whose term is not up yet)
 - (d) Suggestion Box: n/a
6. Sr. Center Staff Report
 - (a) Current Programs and Schedule updates
 - i. Trips
 1. July 23, 2024: Chicago
 - a. Full with a wait list
 - b. Michelle will escort
 2. September 9-12: Arc, Creation Station, Franklin Park
 - a. 27 enrolled at time of agenda – up to around 40 at the time of the meeting
 - b. Michelle will escort
 - i. City Council has approved
 3. October 10: WI Dells Tours
 - a. Will be releasing on flyers and in the August newsletter
 - ii. Fundraisers
 1. Rummage Sale and Fry Out – June 27, 2024
 - a. Rummage Sale \$1156.00
 - b. Fry-Out \$205.35
 - i. Even though the fry-out doesn't make a big profit, it brings people in to the rummage sale.
 2. Holiday Fair – November 2, 2024
 - a. Staff will be planning a meeting to be held in August. This will be in the August newsletter.
 - iii. Special Events
 1. End of Summer Party – August 30, 2024
 - a. Will be in the assembly room

- b. Will need volunteers to help with food. See Tari.
 - 2. Open House – September 26, 2024
 - (b) Questions, Comments and Concerns on Senior Center Report
 - i. None
- 7. COA Organization (*for July 2024 agenda/minutes only per A Brixius*)
 - (a) D. Bunk nominated A. Brixius to be COA chair for another term
 - i. L. Kalista 2nd
 - ii. All in favor
 - (b) J. Hudon nominated D. Bonk to COA co-chair for another term
 - i. M. Schultz 2nd
 - ii. All in favor
- 8. Financial Report
 - (a) J. Hudon inquired about the refrigerator purchase
 - i. It is in the staff kitchen (old one died).
 - ii. Used for staff and also selling soda and bake sale items from the office.
- 9. Old Business
 - (a) L. Kalista wanted to update all that the new pickleball courts at Rheaume Park are up and running and being very well used
 - i. Questions/comments she has heard:
 - 1. Windscreens
 - a. C. Hall explained that the price versus durability has to be looked it and windscreens were in the bid documents but didn't make it through budget since the drainage issues needed to be addressed in order to have the courts.
 - 2. Pickleball courts on the southside of Manitowoc – maybe adding lines to the Red Arrow courts.
 - (b) J. Kramer asked about the status of the senior center volunteer recognition party
 - ii. A. Brixius explained that this was all discussed and covered when the new handbook was approved the end of last year.
 - 1. The Senior Center will not be hosting a separate volunteer party.
 - a. Doesn't make sense to volunteer to raise funds for the senior center and then turn around and use those funds for the people that agreed to volunteer to help raise the money.
 - b. There is no good documentation or tracking of volunteers. Who qualifies, what qualifies as a volunteer, how do we keep track?
 - 2. The city puts on a volunteer party and all are welcome to attend.
 - ii. R. Malzahn suggested a nice letter in the April newsletter (since this is volunteer appreciation month) acknowledging volunteers.
 - 1. M. Michels will work with staff on this.
- 10. New Business
 - (a) C. Hall (and possibly Dan Koski, Director of Public Infrastructure and Shan Alfred, Finance Director/Treasurer) to discuss budgets.
 - i. All were invited, including the mayor but notified staff this morning that they would not be able to attend.
 - ii. C Hall will work on getting this rescheduled to the September meeting
- 11. Adjourn – Next meeting September 9, 2024 at 1:30 pm
 - (a) Motion to adjourn: D. Bonk
 - (b) Second: R. Malzahn
 - (c) All in favor
 - i. Meeting adjourned at 2:07 pm

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950, or TDD 686-6552.

Dated this 16th day of July, 2024



Curt Hall
Park, Recreation & Sr. Center Division Manager

E-MAIL:

Clerk's Office
Mayor's Office
City Managers
Committee Members
PI Committee