

**PUBLIC NOTICE OF A MEETING OF THE
COMMITTEE on AGING OF THE CITY OF MANITOWOC**

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the **COMMITTEE on AGING** of the City of Manitowoc will be held on **Monday, September 9, 2024 at 1:30 o'clock P.M.** at Manitowoc Senior Center Classroom, 3330 Custer Street, Manitowoc, Wisconsin.

As of the date of this notice, the subject matter known to be intended for consideration at the meeting is as follows:

1. Call meeting to order
2. Pledge of Allegiance
3. Discussion and approval of minutes of previous meeting (May 2024)
4. Public Input
5. Chair Person's Report
6. Sr. Center Staff Report
 - (a) Current Programs and Schedule updates
 - i. Trips
 1. September 9-12: Arc, Creation Station, Franklin Park
 - a. 45/50 enrolled
 - b. Michelle will escort
 2. October 10: WI Dells Tours Trip
 - a. 31/50 enrolled as of 08/19/24
 - b. Volunteer will escort
 3. November 19: Clauson Christmas Show
 - a. 26/52 enrolled as of 08/19/24
 - b. Volunteer will escort
 4. December 12: Christmas Stars show
 - a. 49/51 enrolled as of 08/19/24
 - b. Volunteer will escort
 - c.
 - ii. Fundraisers
 1. Holiday Fair – November 2, 2024
 - iii. Special Events
 1. 2024
 - a. Open House – September 26, 2024
 - b. Holiday Party – December 20, 2024
 - (b) Questions, Comments and Concerns on Senior Center Report
7. COA Organization (*for July agenda only per A Brixius*)
8. Financial Report
9. Old Business
10. New Business
 - (a) C Hall (and possibly Dan Koski, Director of Public Infrastructure and Shawn Alfred, Finance Director/Treasurer) to discuss budgets
11. Adjourn – Next meeting September 9, 2024 at 1:30 pm

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950, or TDD 686-6552.

Dated this 20th day of June 2024


Curt Hall

Park, Recreation & Sr. Center Division Manager

E-MAIL:

Clerk's Office

Mayor's Office

City Managers

Committee Members

PI Committee

**PUBLIC NOTICE OF A MEETING OF THE
COMMITTEE on AGING OF THE CITY OF MANITOWOC**

COA Meeting Minutes July 8, 2024
Classroom
Manitowoc Senior Center

The Committee on Aging consists of eight members to be appointed by the Mayor and confirmed by the Common Council for three-year terms pursuant to 3.27. The Committee shall recommend to the Common Council a Director for the Committee on Aging who shall serve for a three-year term under the direction of the Director of Public Infrastructure.

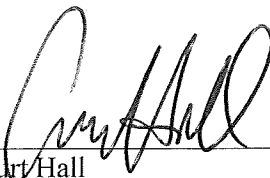
Present: A Brixius (Chair), D Bonk (Co- Chair), J Hudon, J. Kramer, R Malzahn, M. Schultz, A. Chizek, C Hall (Staff), M Michels (Staff)
Excused: L Kalista

1. Meeting called to order at 1:32 pm by A. Brixius
2. Pledge of Allegiance
3. Discussion and approval of minutes of previous meeting (March 2024)
 - (a) Motion to approve: L. Kalista
 - (b) Second: R. Malzahn
 - (c) All in favor
4. Public Input
 - none
5. Chair Person's Report
 - (a) Thank you to all volunteers for helping with the Rummage Sale and Fry Out.
 - (b) Thank you to Senior Center staff for thanking all of the volunteers in the newsletter and also for making sure this meeting notice was in the newsletter.
 - (c) All current COA members have been reappointed for another term (except for J. Hudon whose term is not up yet)
 - (d) Suggestion Box: n/a
6. Sr. Center Staff Report
 - (a) Current Programs and Schedule updates
 - i. Trips
 1. July 23, 2024: Chicago
 - a. Full with a wait list
 - b. Michelle will escort
 2. September 9-12: Arc, Creation Station, Franklin Park
 - a. 27 enrolled at time of agenda – up to around 40 at the time of the meeting
 - b. Michelle will escort
 - i. City Council has approved
 3. October 10: WI Dells Tours
 - a. Will be releasing on flyers and in the August newsletter
 - ii. Fundraisers
 1. Rummage Sale and Fry Out – June 27, 2024
 - a. Rummage Sale \$1156.00
 - b. Fry-Out \$205.35
 - i. Even though the fry-out doesn't make a big profit, it brings people in to the rummage sale.
 2. Holiday Fair – November 2, 2024
 - a. Staff will be planning a meeting to be held in August. This will be in the August newsletter.
 - iii. Special Events
 1. End of Summer Party – August 30, 2024
 - a. Will be in the assembly room

- b. Will need volunteers to help with food. See Tari.
 - 2. Open House – September 26, 2024
 - (b) Questions, Comments and Concerns on Senior Center Report
 - i. None
 - 7. COA Organization (*for July 2024 agenda/minutes only per A Brixius*)
 - (a) D. Bunk nominated A. Brixius to be COA chair for another term
 - i. L. Kalista 2nd
 - ii. All in favor
 - (b) J. Hudon nominated D. Bonk to COA co-chair for another term
 - i. M. Schultz 2nd
 - ii. All in favor
 - 8. Financial Report
 - (a) J. Hudon inquired about the refrigerator purchase
 - i. It is in the staff kitchen (old one died).
 - ii. Used for staff and also selling soda and bake sale items from the office.
 - 9. Old Business
 - (a) L. Kalista wanted to update all that the new pickleball courts at Rheume Park are up and running and being very well used
 - i. Questions/comments she has heard:
 - 1. Windscreens
 - a. C. Hall explained that the price versus durability has to be looked at and windscreens were in the bid documents but didn't make it through budget since the drainage issues needed to be addressed in order to have the courts.
 - 2. Pickleball courts on the southside of Manitowoc – maybe adding lines to the Red Arrow courts.
 - (b) J. Kramer asked about the status of the senior center volunteer recognition party
 - i. A. Brixius explained that this was all discussed and covered when the new handbook was approved the end of last year.
 - 1. The Senior Center will not be hosting a separate volunteer party.
 - a. Doesn't make sense to volunteer to raise funds for the senior center and then turn around and use those funds for the people that agreed to volunteer to help raise the money.
 - b. There is no good documentation or tracking of volunteers. Who qualifies, what qualifies as a volunteer, how do we keep track?
 - 2. The city puts on a volunteer party and all are welcome to attend.
 - ii. R. Malzahn suggested a nice letter in the April newsletter (since this is volunteer appreciation month) acknowledging volunteers.
 - 1. M. Michels will work with staff on this.
 - 10. New Business
 - (a) C. Hall (and possibly Dan Koski, Director of Public Infrastructure and Shan Alfred, Finance Director/Treasurer) to discuss budgets.
 - i. All were invited, including the mayor but notified staff this morning that they would not be able to attend.
 - ii. C Hall will work on getting this rescheduled to the September meeting
 - 11. Adjourn – Next meeting September 9, 2024 at 1:30 pm
 - (a) Motion to adjourn: D. Bonk
 - (b) Second: R. Malzahn
 - (c) All in favor
 - i. Meeting adjourned at 2:07 pm

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950, or TDD 686-6552.

Dated this 16th day of July, 2024



Curt Hall

Park, Recreation & Sr. Center Division Manager

E-MAIL:

Clerk's Office

Mayor's Office

City Managers

Committee Members

PI Committee

[illegible]

Accounts Payable

Transactions by Account

User: mmichels
Printed: 08/20/2024 - 3:47PM
Batch: 000000.00.0000



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
1100-51400-523300	U S BANK	MFACHartmansSrCenterFlowers	07/09/2024	0	134.85	
		Vendor Subtotal:			134.85	
1100-51400-539000		AMAZON CAPITAL SERVICES IN	07/12/2024	144502	25.98	
1100-51400-539000		AMAZON CAPITAL SERVICES IN TAB DIVIDERS, PRESSBOARD RE	07/31/2024	144796	15.69	
		Vendor Subtotal:			41.67	
		Subtotal for Fund: 1100			176.52	
		Report Total:			176.52	

Accounts Payable

Transactions by Account

User: mmichels
Printed: 08/20/2024 - 3:48PM
Batch: 000000.00.0000



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
2841-51400-458540	U S BANK	RecCheckeredFoodWaxPaper	08/06/2024	0	34.99	
		Vendor Subtotal:			34.99	
2841-51400-529900	CRAIG & DIANE BARLAMENT	SrCenterChicagoTripBus	07/30/2024	144804	7,182.00	
		Vendor Subtotal:			7,182.00	
2841-51400-529900	PRIGGE'S CHARTERED BUSES II	SrCenterCharterOct2024	07/16/2024	144677	100.00	
		Vendor Subtotal:			100.00	
2841-51400-529900	WOLLERSHEIM WINERY INC	SrCenterTripOctober2024	07/16/2024	144710	100.00	
		Vendor Subtotal:			100.00	
2841-51400-529900	FERNANDO RAFAEL JIMENEZ C	SrCenterFernandoParty	07/30/2024	144846	125.00	
		Vendor Subtotal:			125.00	
2841-51400-534300	U S BANK	RecWalmartRummage	07/09/2024	0	84.96	
2841-51400-534300	U S BANK	RecChipsAmazon	08/06/2024	0	15.18	
2841-51400-534300	U S BANK	RecButterWalmart	08/06/2024	0	11.44	
2841-51400-534300	U S BANK	RecFoodWalmart	08/06/2024	0	30.31	
		Vendor Subtotal:			141.89	
2841-51400-539000	ST FRANCIS XAVIER CATHOLIC	SrCenterChristmasStars2024	07/30/2024	144891	735.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
2841-51400-539435	GREAT NORTHERN WEAVING	SrCenterWeaving	Vendor Subtotal:		735.00	
			07/09/2024	144534	209.00	
			Vendor Subtotal:		209.00	
2841-51400-539435	NAOMI GAUTHIER	GSJuly2024	08/13/2024	145049	13.68	
			Vendor Subtotal:		13.68	
2841-51400-539435	KIM KERCHESKE	GSJune2024	07/16/2024	144639	45.32	
			08/13/2024	145072	129.11	
			Vendor Subtotal:		174.43	
2841-51400-539435	JANET M PAUL	GSJune2024	07/16/2024	144672	112.01	
			08/13/2024	145100	59.64	
			Vendor Subtotal:		171.65	
2841-51400-539435	MARLYS SCHWANTZ	GSJune2024	07/16/2024	144682	18.82	
			Vendor Subtotal:		18.82	
2841-51400-539435	SANDRA J KARLIN	GSJuly2024	08/13/2024	145070	27.37	
			Vendor Subtotal:		27.37	
2841-51400-539435	ROBIN BRANDL	GSJune2024	07/16/2024	144604	15.39	
			08/13/2024	145026	17.10	
			Vendor Subtotal:		32.49	
2841-51400-539435	JEAN KNUTSON	GSJune2024	07/16/2024	144640	11.76	
			08/13/2024	145073	15.39	
			Vendor Subtotal:		27.15	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
2841-51400-539435	KAREN KOESER KAREN KOESER	GSJune2024	07/16/2024	144641	54.29	
2841-51400-539435		GSJuly2024	08/13/2024	145075	56.43	
		Vendor Subtotal:			110.72	
2841-51400-539435	DEBRA S WELLER DEBRA S WELLER	GSJune2024	07/16/2024	144703	45.32	
2841-51400-539435		GSJuly2024	08/13/2024	145125	56.43	
		Vendor Subtotal:			101.75	
2841-51400-539435	KAREN J BERZINSKY	GSJune2024	07/16/2024	144601	17.10	
					17.10	
		Vendor Subtotal:			17.10	
2841-51400-539435	TARI GUNZEL	GSJuly2024	08/13/2024	145055	21.38	
					21.38	
		Vendor Subtotal:			21.38	
2841-51400-539435	ANNINA L WILSON	GSJune2024	07/16/2024	144704	15.40	
					15.40	
		Vendor Subtotal:			15.40	
2841-51400-539435	MAXINE A WACHHOLZ	GSJuly2024	08/13/2024	145123	13.68	
					13.68	
		Vendor Subtotal:			13.68	
2841-51400-539435	LINDA LONDO LINDA LONDO	GSJune2024	07/16/2024	144646	29.07	
2841-51400-539435		GSJuly2024	08/13/2024	145083	22.23	
		Vendor Subtotal:			51.30	
2841-51400-539435	DARLENE FARR	GSJuly2024	08/13/2024	145041	17.10	
					17.10	
		Vendor Subtotal:			17.10	
		Subtotal for Fund: 2841			9,441.90	

