



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda

### Finance Committee

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Tuesday, November 5, 2024

5:30 PM

City Hall - 1st Floor Conference Room West

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted 1st Floor Conference Room West at City Hall and via remote conferencing software (Zoom) to maximize opportunities for residents to attend. Members of the public may call in at 888 475 4499 US Toll-free, Meeting ID: 837 6452 5298 Password: 34626823

Public input will be accepted at this meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

[24-1968](#)

Minutes of October 29, 2024 Finance Committee Meeting, recommending approval and place on file

**Attachments:**

[10-29-2024 Finance Committee Minutes](#)

[24-1969](#)

3rd Qtr. 2024 Budget Exception Report, recommending approval and place on file

**Attachments:**

[Q3 2024 Budget Exception Report for Fin Comm](#)

[24-1970](#) 3rd Qtr. 2024 Investment Report; recommending approval and place on file

**Attachments:** [Q3 2024 Investment Reconciliation](#)

[24-1971](#) 3rd Qtr. 2024 Internal Controls To Prevent and Detect Fraud Report; recommending approval and place on file

**Attachments:** [2024\\_03 Check List for Finance Committee](#)

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

## 5. Discussion and Action Items

[24-1972](#) 3rd Qtr. 2024 Claims Report from City Attorney's Office

**Attachments:** [Quarter 3 Claims Report 2024](#)

[24-1973](#) Resolution establishing Special Events Application Fee Schedule for 2025

**Attachments:** [Res for 2025 Special Event Application Fees](#)  
[Proposed Special Event Application 2025 Fee Schedule](#)

[24-1974](#) Resolution Authorizing a 2024 WEDC Vibrant Spaces Grant Application - Maritime Plaza and Heritage Garden

**Attachments:** [Vibrant Spaces Grant Municipal Resolution\\_DRAFT](#)  
[City of Manitowoc WMM MOU for Maritime Plaza and Heritage Garden](#)

[24-1975](#) City of Manitowoc Poor Relief Custodial Fund (Fund 8100)

**Attachments:** [Memo to Finance Re Poor Fund](#)

[24-1976](#) Request to use Winter Maintenance Non-Lapsing Fund, for an amount not to exceed \$15,000, for repairs to DPW Salters

**Attachments:** [Mem Non-Lapsing Fund Snow - Salter Repair](#)

[24-1977](#) Ordinance to Amend 11.130 Direct Sellers and Direct Purchasers

**Attachments:** [Ordinance to Amend 11.130 Direct Sellers](#)

[24-1989](#) CAWG Request (Unbudgeted) from Cemetery/Forestry/Streets/Parks, for an amount not to exceed \$11,500, for Scag Windstorm Leaf Blower

**Attachments:** [Unbudgeted Capital Request - Windstorm](#)

[24-1978](#) Resolution from Manitowoc Public Utilities (MPU) for Ornamental Lighting at

## York and Maritime

- Attachments:** [1 Resolution-Ornamental Lighting York and Maritime - 100% City Contribution](#)  
[2 Email from Community Development Director re Downtown Lighting Resoluti](#)  
[3 2024-10-22 LTR \(Adam Tegen\) Resolution for Ornamental Lighting York and](#)  
[4 Res 24-1448 Ornamental Lighting - York & Maritime](#)  
[5 E2023-04 MPU Pay Estimate Signed](#)

[24-1979](#)

Resolution from Manitowoc Public Utilities (MPU) for Ornamental Lighting at Chicago and Buffalo

- Attachments:** [Email from Community Development Director re Downtown Lighting Resolution](#)  
[2024-10-24 LTR \(Adam Tegen\) Resolution for Ornamental Lighting Chicago an](#)  
[Resolution-Ornamental Lighting Chicago and Buffalo - 0% City Contribution](#)

[24-1984](#)

Tax Levy Certification from Manitowoc Public School District (MPSD) for Fiscal Year 2024-2025

- Attachments:** [Manitowoc Public School District-ClerkLetters2024-25-CityofManitowoc](#)  
[PI-1508CityofManitowoc2025](#)

[24-1985](#)

Tax Levy Certification from Lakeshore Technical College (LTC) for Fiscal Year 2024-2025

- Attachments:** [C of Manitowoc](#)  
[Tax Levy Apportionment 2024-25](#)

[24-1986](#)

Resolution Authorizing The Issuance And Sale Of Up To \$13,774,848 Sewerage System Revenue Bonds, Series 2024, and Providing For Other Details And Covenants With Respect ThereTo, and Approval Of Related \$15,874,848 Financial Assistance Agreement

- Attachments:** [Manitowoc, C of - 24 CWF - Letter \(Resolution\)](#)  
[Manitowoc, C of - 24 CWF - Bond Resolution](#)  
[Manitowoc CWF 4679-11 FAA](#)  
[Manitowoc CWF 4679-11 Attachments](#)

[24-1987](#)

Resolution Authorizing The Issuance And Sale Of Up To \$1,142,000 Taxable Private LSL Replacement Loan Program Revenue Bonds, Series 2024A, and Providing For Other Details And Covenants With Respect ThereTo, and Approval Of Related \$4,298,000 Financial Assistance Agreement

- Attachments:** [Manitowoc, C of - 24A SDW - Letter \(Resolution\)](#)  
[Manitowoc, C of - 24A SDW - Bond Resolution](#)  
[Manitowoc SDW 5191-17 FAA](#)  
[Manitowoc SDW 5191-17 Attachments](#)

[24-1988](#)

Resolution Authorizing The Issuance And Sale Of Up To \$670,783 Taxable Private LSL Replacement Loan Program Revenue Bonds, Series 2024B, and Providing For Other Details And Covenants With Respect ThereTo, and Approval Of Related \$1,304,567 Financial Assistance Agreement

**Attachments:**      [Manitowoc, C of - 24B SDW - Letter \(Resolution\)](#)  
[Manitowoc, C of - 24B SDW - Bond Resolution](#)  
[Manitowoc SDW 5191-18 FAA](#)  
[Manitowoc SDW 5191-18 Attachments](#)

[24-1980](#)              Two Year Operator License (#240286) for Y. Lavora

**Attachments:**      [Y. Lavora Two Year Operator License \(240286\) Application](#)

[24-1981](#)              Two Year Operator License (#240291) for N. Zimmer

**Attachments:**      [N. Zimmer Two Year Operator License \(240291\) Application](#)

[24-1982](#)              L24-00091 Love Claim for Vehicle Damage >\$5,000

[24-1983](#)              Discussion on Manitowoc Place Development Agreement

## 6. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(a) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

The specific subject matter that may be considered in closed session is:

[24-1980](#)              Two Year Operator License (#240286) for Y. Lavora

**Attachments:**      [Y. Lavora Two Year Operator License \(240286\) Application](#)

[24-1981](#)              Two Year Operator License (#240291) for N. Zimmer

**Attachments:**      [N. Zimmer Two Year Operator License \(240291\) Application](#)

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

[24-1982](#)              L24-00091 Love Claim for Vehicle Damage >\$5,000

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[24-1983](#) Discussion on Manitowoc Place Development Agreement

## 7. Reconvene in Open Session

[24-1980](#) Two Year Operator License (#240286) for Y. Lavora

**Attachments:** [Y. Lavora Two Year Operator License \(240286\) Application](#)

[24-1981](#) Two Year Operator License (#240291) for N. Zimmer

**Attachments:** [N. Zimmer Two Year Operator License \(240291\) Application](#)

[24-1982](#) L24-00091 Love Claim for Vehicle Damage >\$5,000

[24-1983](#) Discussion on Manitowoc Place Development Agreement

## 8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.